

HILDENBOROUGH PARISH COUNCIL

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Minutes of the Parish Council Meeting held on Wednesday 17 February 2010 in the Margery Finzi Room at the Village Hall, Riding Lane

Present: Mr T Barton (chairman) Mr M Baker Mr C Lewis
Mr R Mountford Mr M Nairne Mrs J Shaw
Mrs A Scally Mr C Smith Mr G Watts

2010/02/01 Apologies and reason for Absence.

Mr P Lane, work Mrs A Woollett, on holiday

2010/02/02. Declaration of Personal or Prejudicial Interests

Mrs A Scally declared an interest in item 6.2.2.1

2010/02/03. Declaration of gifts and hospitality

There were none

2010/02/04. Minutes of the Meeting held on 20 January 2010 for agreement and signature

There was an amendment to 7.1 Village Hall Representative – the second sentence should read: 'They had a reasonable financial situation of £23,000 net assets which would cover the costs of 9 month's overheads'.

Following the amendment, the Minutes were agreed as a true record and signed by the Chairman.

2010/02/05. Matters arising from 20 January 2010 not covered elsewhere in the agenda

6.2.1.3 It is hoped the refurbishment of the old slide in West Wood would be completed at the end of February

2010/02/06. Reports from Committee Chairman

6.1 Finance

6.1.1 Account Balances as at 31 January 2010

National Savings Account	£22,699.01
High Interest Bond	£13,062.17
Business Money Manager	£22,245.07
Current Account Statement	£1,909.97
Total	£59,916.22

The chairman of the Finance Committee confirmed the account balances were correct.

6.1.2 Payments made since 18 January 2010

The following payments were noted

Date	Cheque e no	Payee	Reason	Amount £
18 Jan	846	PFL Electrical	Lighting contract	100.91
21 Jan	847	BT	Telephone	105.27
21 Jan	848	Hildenborough Village Hall	Room rental	154.00
26 Jan	849	P King	Salary/expenses	228.38
26 Jan	850	P Gow	Salary/expenses	823.94
31 Jan	851	HM Revenue & Customs	Tax/NI	207.64

1 Feb	852	Gaza Timber	Timber	6.76
1 Feb	853	EDF	Electricity	27.55
1 Feb	854	PFL Electrical	Lighting contract	103.11
1 Feb	855	MA Cox	Replacement lighting and testing	160.99

6.1.3 Renewal of Insurance

Following discussion of the two comparative quotations it was agreed to accept the lower of the two premiums. It was further agreed that the offer of a three year 'tie' should be accepted subject to a guarantee that the premium would not rise by more than 5% in 2011/12 or 2012/13.¹

6.1.4 Reinvestment of High Interest Deposit Bonds

It was agreed to reinvest the High Interest Deposit Bonds for a further 3 months.¹ The interest remains unchanged at 0.4% gross.

6.2 Open Spaces

6.2.1 Actions since previous meeting

6.2.1.1 West Wood play area gate closures

There had not been a satisfactory resolution to the problem of the gate closures. The company were on site on Thursday 18 February when Mr King would meet them to explain our concerns over the basket swing and the path surface.

6.2.1.2 Pavilion bulkhead light vandalised

It was also noted that further damage had occurred to a second bulkhead light. This had yet to be repaired.

6.2.1.3 Pavilion plumbing repairs

It was noted these had cost £87.

6.2.1.4 Mr Baker would look at the Monkey Bars and report back to the Open Spaces Committee in March.³

6.2.2 Matters for discussion

6.2.2.1 Tennis Club request for floodlighting and financial support

Following discussion on the advantages and disadvantages of floodlighting the tennis courts it was agreed, in principle, to support the floodlighting of the tennis courts on the Recreation Ground.¹

It was agreed that financial support could not be given.¹

6.2.2.2 Update on drainage project for Recreation Ground

There was no progress to report.

6.2.2.3 Update on Youth project for Recreation Ground

There was no progress to report.

6.2.2.4 Damage to the Recreation Ground

Mr King was requested to fill in the holes dug in the rough area near to the car park by youths for cycle jumps.⁴

6.3 Planning

6.3.1 Applications received

The following applications were noted:

App. No	Address	Details	PCAction
59/FL	9 Woodfield Ave	extension	no comment
20/FL	20 Riding Lane	extension	no comment
3245/FL	13 Oaklands Way	extension	comment
77/TPOC	Chequers Fm 105 Tonbridge Rd	fell trees	comment
3075/FL	High Barn Hse 100 Tonbridge Rd	replacement garage	comment
126/FL	18 Fairfield Way	extension	no comment
3248/FL	Alexander Hse Vines La	change of use/ demolition of extension	no comment
3183/LB	Hawden Fm Hawden La	conversion to 4 dwellings	comment
64/FL	Hawden Fm Hawden La	mobile home	comment

In addition the following were noted from the meeting held on Monday 15 February:

149/FL	7 Park Ave	extension	comment
200/FL	33 Greenview Crescent	extension	no comment
227/FL	9 Woodview Cresc	extension	no comment
3052/LB	126 Tonbridge Road	staircase alterations	no comment
25/FL	22 Leigh Rd	extension	no comment
56/FL	Pond Paddocks London Rd	sand school	comment
114/FL	2 Selbys Cott Leigh Rd	side balcony	comment
154/FL	3 Coldharbour La	extension	comment
160/FL	Running Waters Coldharbour La	amended replacement Dwelling	comment
161/CA	Running Waters Coldharbour La	amended replacement Dwelling	comment
225/FL	The Oaks Nursery Sc Riding La	extension	comment

2010/02/07. Reports from representatives on outside bodies

7.1 **Crime Prevention Panel** – minutes were distributed at the meeting.

7.2 **Parish Partnership** – Mr Barton would attend the meeting on 25 February.⁵ Mr Mountford (unable to attend the February meeting) would attend the next⁹.

7.3 **Highways Coordinator** –

7.3.1 The spread sheet distributed at meeting was noted.

7.3.2 **Request for lay-by in Riding Park** – following inspection and comment by KHS it was agreed to update Mrs Dagger over this matter.¹

7.4 **GSK Transport Forum Representative** - Mrs Shaw would attend the meeting on 5 March.²

7.5 **Farmer's Market feedback** - Mrs Scally and Mrs Woollett had received positive feedback from three or four people, two people expressing concerns being referred to the appropriate authority for action.

The 9 March surgery would be manned by Mrs J Shaw between 10-11am.²

2010/02/08. Correspondence

8.1 **Correspondence requiring action not covered elsewhere**

8.1.1 **Tonbridge & Malling BC** - Request for two reports on new play area for BLF Mrs Woollett and the clerk would undertake the necessary surveys and return the reports.^{1,6}

8.1.2 **Tony Fullwood Planning Associates** – Workshop on 24 February at 7pm to discuss Hildenborough Conservation Area Appraisal: four members would attend.¹⁰

8.1.3 **Sevenoaks District Council** – consultation of Local Development Framework: Mr Barton would look at this.⁵

8.1.4 **Sir John Stanley** - membership of J5Slips. – the Parish Council's previous decision remained, namely, they would not take up membership of this group whilst agreeing the sliproad would be beneficial.

8.1.5 **Tonbridge & Malling BC** Update on council's actions on Housing Needs Survey – DCA had been requested to clarify some points on the validity of their methodology.

8.1.6 **ACRK** – Invitation to join – The Parish Council would not join as the Village Hall were already members.

8.2 **Matters arising from other incoming and outgoing correspondence**

There were none.

8.3 **Correspondence awaiting reply**

Representatives to Civic Service at All Saints Church 22 April at 11am – Mr G Watts would attend.⁷

2010/02/09. Street lighting

9.1 **Monthly Report** – There were no faults to report.

9.2 **Quotations for testing and inspecting lighting columns**

It was agreed to accept PFL's quotation for a full electrical test and inspection with certificate at a cost of £15 per unit (total cost £405). This test needed to be undertaken every 6 years. After discussion with PFL they had pointed out that some of the bulbs were becoming obsolete and would need to be replaced with modern versions. The clerk would establish which of the bulbs were affected.¹

2010/02/10 Guidelines for Surgeries at Farmers' Market

These were agreed with the following substitution for 'All problems of general public concern can be 'dealt with'' with 'All problems which are the concern of local government can be dealt with'

It was agreed to review the arrangements at the September 2010 meeting. It was suggested that we need to know if residents think the surgeries are a good idea and this would probably be identifiable from the reports given by members following each surgery. Mr Lewis was asked to identify how this could be achieved using qualitative and quantitative criteria but was unable to give an undertaking to produce them.¹¹

2010/02/11. Developing the public profile of the Parish Council – leaflet

It was agreed these would be displayed on the Parish notice boards with one or two copies in the Library and at the Farmers' Market.¹ It was suggested that a business card be developed from the information on the leaflet.¹

2010/02/12 Annual Parish Meeting

12.1 Publicity

Posters would be placed in the Parish notice boards, in the library and in Mrs Shaw's window. It was agreed not to have them distributed with Keys.¹

12.2 Arrangements for the meeting

Members were requested to be at the Hall at 7.15 to help set up the hall.⁸

Two organisations, to date, had requested tables.

The Parish Council would not put up a display of their activities during the year.

The clerk would check the availability of a screen for Chris Rowley's presentation¹

2010/02/13 AOB

13.1 If we receive confirmation the Hildenborough Road Race would take place, trophies would be ordered as in previous years.¹

13.2 There were no items for the Joint Transportation Board meeting on 8 March 2010

13.3 The West Kent Watch would be circulated to everyone via email.¹

The meeting closed at 9.45pm.

PART II CONFIDENTIAL ITEMS

2010/02/14 *The Council went into Private Session.*

Public Session

There was one person present.