

HILDENBOROUGH PARISH COUNCIL

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Minutes of the Parish Council Meeting held on 21 July 2010 in the Margery Finzi Room at the Village Hall, Riding Lane

Present: Mr T Barton (chairman) Mr M Baker Mr P Lane
Mr C Lewis Mr M Nairne Mrs J Shaw
Mr G Watts

2010/06/1 Apologies and Reason for Absence.

Mr R Mountford on holiday; Mr C Smith on Borough Council business; Mrs A Woollett prior appointment; Mrs A Scally, prior appointment.

2010/06/2 Declaration of Personal or Prejudicial Interests

Mr Lane declared an interest in 6.2.2.5.

2010/06/3 Declaration of gifts and hospitality

There were none.

2010/06/4 Minutes of the Meeting held on 16 June 2010

Following an amendment to 2010/05/1, from Mr to Mrs J Shaw, the minutes were agreed as a true record and signed by the chairman.

2010/06/5 Matters arising from 16 June 2010 not covered elsewhere in the agenda

- 9.1.2 KCC Consultation on Statement of Community Involvement – there was no comment required.
- 9.1.7 Litter continued to be a big problem around the One Stop shop and the Church, both sides of the road. It was agreed this was a problem throughout the Village. Various ideas were discussed but it was agreed to contact the Borough Council to discuss the regularity of litter collection.¹

2010/06/6 Reports from Committee Chairman

6.1 Finance

6.1.1 Account Balances as at 30 June 2010

| | |
|---------------------------|-------------------|
| National Savings Account | £22,699.01 |
| High Interest Bond | £13,083.03 |
| Business Money Manager | £31,738.97 |
| Current Account Statement | £1,450.21 |
| Total | £68,971.22 |

The chairman of the Finance Committee confirmed the account balances were correct.

6.1.2 Payments made since 7 June 2010

The following payments were noted.

| Date | Cheque no | Payee | Reason | Amount £ |
|---------|-----------|--------------------|---------------------------|-------------|
| 16 June | 900 | Southern Water | Water supply | 82.33 |
| 21 June | 901 | Hever Landscapes | Churchyard mowing | 229.13 |
| 21 June | 902 | EJP Protection Ltd | Fire extinguisher service | 35.60 |
| 21 June | 903 | Hostway | Web provider | 16.34 |
| 26 June | 904 | P King | Salary/expenses | 227.78 |
| 26 June | 905 | PA Gow | Salary/expenses | 780.95 |

| | | | | |
|---------|-----|------------------|--------------------------------|--------|
| 30 June | 906 | HM Revenue | NI/tax | 208.24 |
| 5 July | 907 | Hever Landscapes | Churchyard mowing | 229.13 |
| 5 July | 908 | PFL | Lighting maintenance | 103.11 |
| 5 July | 909 | Audit Commission | External audit | 656.25 |
| 5 July | 910 | PA Gow | Expenses – computer/printer | 591.44 |

6.1.3 1st Quarter (April-June) Financial Statement

This was noted.

6.1.4 Annual Return - External Audit Report

This had been signed and returned by the Audit Commission without comment for which the clerk was congratulated.

6.2 Open Spaces

The minutes of the meeting held on 14 July were noted and comment was made on the amount of vandalism experienced recently. This was mainly to the fencing around the play area where the wire restraints were helping to keep this to a minimum. Two residents were thanked for their help in clearing the cricket pitch of cans and bottles.

6.2.1 Actions since previous meeting

6.2.1.1 It was noted that repairs had been made to the fencing and gate around the play area.

6.2.1.2 It was noted a new litter bin had been requested to replace that burnt out by the Pavilion.

6.2.2 Recommendations to the Parish Council

6.2.2.1 It was agreed that a youth shelter and swings be included in a youth facility on the Recreation Ground and the inclusion of a zip wire be further investigated. It was confirmed that there is a higher maintenance issue with zip wire and the clerk would seek further information on this.¹

6.2.2.2 It was agreed that quotations be obtained from three builders for recommendations, mainly items 1,2,3,5 and 6 of the recommendations, made in the Survey to renovate the Pavilion. Mr Baker would work with the clerk to draft a suitable specification.¹²

6.2.2.3 It was agreed that the Scout's bonfire be located on the Pavilion side of the Recreation Ground between the two seats backing onto the car park/rough ground area, 10m from the edge of the tree canopy where the fire can be fed from the rough area. It was further agreed to request the scouts manage the collection of fire materials within their secure site until the day of the bonfire, posting appropriate signage for the collection of materials on the rough area on the day. They would be told to make good the bonfire area within one month of the event.¹

6.2.2.4 It was agreed that investigations be undertaken into the provision of a cycle track through the area in West Wood between the B245 and the service road.¹ It was pointed out that funding the project would need to be considered before it could proceed.

6.2.2.5 It was agreed that the Cricket Club be allowed to install a wire mesh fence by the hedge at deep mid-wicket following the cutting back of the hedge. This would be at no cost to the Parish Council and the Cricket Club would be informed of this.¹

6.2.3. Matters for information

6.2.3.1 Drainage scheme for Recreation Ground update

The clerk had discussed the possibility of support from a local company. They had requested information on the project, responsibilities and financial position of the Parish Council.

6.2.3.2 Hildenborough Tennis Club floodlighting for courts

Following discussion of the floodlighting project it was agreed that the Parish Council would, as landlords, support it subject to local residents' approval. It was agreed the Parish Council should see the questionnaire before it was distributed to, and the replies from, local residents.¹

6.2.3.3 Tulip Tree

It was reported that it was hoped the tulip tree would recover in the churchyard following watering by a number of people. A new leaf had since appeared.

6.3 Planning

6.3.1 Applications received

The following planning applications were noted. Details of comments made are available from the clerk. There were declarations of interest expressed on 1296/FL and 1416/LB.

| App. No | Address | Details | PC Action |
|-----------|-----------------------------------|--|------------|
| 1382/FL | Hawden Farm Cott's Hawden La | extension/alterations | comment |
| 1272/FL | Plane Tree Hse 40a Riding La | new porch | comment |
| 1445/TPOC | 25 Knowsley Way | tree removal | comment |
| 1296/FL | 70 Brookmead | renewal of porch | comment |
| 1333/FL | Weald Court 103 Tonbridge Rd | new extern. Condensers | no comment |
| 1484/FL | The Oast Hse Hill View Rd | double garage | no comment |
| 1279/FL | 52 Elm Grove | extension | comment |
| 1416/FL | 21 Woodview Cres | extensions | comment |
| 1332/LB | 128 Tonbridge Rd | infill hse/garage/wall | no comment |
| 1325/FL | Hardwick Park Farm Coldharbour La | permanent Agr. Dwelling | comment |
| 1368/FL | Graylands Cott Eggpie La | demo conservatory and Erection of extension | comment |
| 1436/OA | Little Lucy's Farmhse Lower St | 12,000 bird product. unit | no comment |
| 1694/FL | Pitstop Motel and Diner London Rd | external extract.sys. | no comment |
| 1496/FL | The Plough, Leigh Rd | resiting LPG gas tank | no comment |

The following planning applications were noted following consideration at the Planning Committee's meeting on 19 July, 2010.

| | | | |
|----------|----------------------------|--|------------|
| 10439/FL | Gate Hse Fm Coldharbour La | demolition of hse and construction of new hse | comment |
| 1795/FL | 15 Elm Grove | extension | no comment |
| 1836/FL | 21 Hilden Ave | ensuite shower rm extn. | no comment |
| 1781/LB | Vines Vine La | alterations to windows | no comment |
| 1830/RD | The Oast Hse Hill View Rd | joinery details | comment |
| 1726/RD | The Oast Hse Hill View Rd | landscaping details | no comment |
| 1832/FL | 70 Tonbridge Rd | extension | comment |
| 1771/FL | Philpots Lodge Philpots La | demolition of hse and rebuild | comment |

2010/06/7 Reports from representatives on outside bodies

7.1 Crime Prevention Panel

The minutes of the meeting held on 5 July 2010 were noted.

7.2 Parish Partnership Representative

Mr Mountford would attend the next meeting on 10 September.

7.3 Village Hall Representative

The Village Hall Report and Accounts for 2009/10 were approved and would be submitted to the Charities Commission.¹ The cash flow was very robust, the first quarter showing a surplus. There new rental agreement had yet to be agreed with the social club. Planned future maintenance projects were: emergency lighting £560, re-piping in Studio £600, repairs to main hall floor £130, renovate the loading bay £800. All these projects were within the budget.

7.4 Highways Coordinator

The spread sheet was distributed at the meeting. Several issues were clarified by the clerk and some were awaiting clarification by Kent Highway Services.

7.5 Parish Council Public Consultation (Farmers' Market)

7.5.1 Feedback from 13 July

Three issues were raised, covered elsewhere in the minutes. The consultation was well received and it was commented that it was well worth doing.

7.5.2 Attendance on 10 August

Mr Lewis and another would attend.

2010/06/8 Correspondence

8.1 Correspondence requiring action not covered elsewhere

8.1.1 Sir John Stanley – response on station ticket machine/cycle storage

The ticket machine is to be fitted with a screen to help visibility. Mr Nairne would establish whether this had yet happened. It was pointed out that the machine is not very user friendly and would not always dispense the cheapest or the required ticket. The question of secure cycle storage has yet to be decided.

8.1.2 KCC – Minerals and Waste Development Framework

The clerk was requested to monitor the website.¹

8.1.3 Fisher German – renewal of Thames to Grain pipeline

There is an exhibition on 28 July at Six in One Club from 10am to 7pm. It was not known which part of Hildenborough was affected.

8.2 Matters arising from outstanding items

It was agreed to contact the chief executive of Russet Homes to request a meeting with Mr Barton and Mr. Lewis to establish the position regarding the proposed car park in Mount Pleasant.¹

2010/06/9 Street lighting

9.1 Monthly Report – this had not been received

9.2 The leaning lighting column in Noble Tree Road had been re-aligned.

2010/06/10 Action with Communities in Rural Kent

10.1 Request to support motion to be presented to NALC for reduction in the National speed limit on rural roads to 50 mph – this seemed to be an initiative from, and which concerned, the Ashford area. It was agreed to leave this.

10.2 Does the Parish Council want joint membership of ACRK with the Village Hall? Membership benefits were more applicable to the Village Hall and consequently it was agreed to leave membership to the Village Hall Management Committee alone. The chairman of the Village Hall Management Committee would be informed.¹

2010/06/11 Delegation of authority during summer break

It was proposed the chairman, vice chairman and chairman of the Finance Committee be given the power to make decisions on the council's behalf during the summer break, this was formally approved by the council.

2010/06/12 Profile for Keys September Centre Piece

This was agreed, subject to some amendments.¹

2010/06/13 Diamond Jubilee Celebrations

13.1 Comment from general public

There had been one objection to any celebration of the Queen's Diamond Jubilee and one offer of support.

13.2 It was formally agreed the Village should celebrate the Queen's Diamond Jubilee on the 5 June 2012. A committee of three would look into organising such an event to include local organisations in the village similar to the Centenary Celebrations and make recommendations to the Parish Council.³

13.3 Use of Council funds for project

It is possible to allocate some funds for organising such an event but it was thought it might well be self funding.

2010/06/14 AOB

14.1 It was reported that bats are living outside the Village Hall.

14.2 The hedge along Noble Tree Road is overhanging. This would be reported to KHS¹

14.3 It was noted the station master had gone to a lot of trouble enlivening the waiting room with pictures, a library etc. It was suggested that it might be an idea to display Parish Council

contacts and some of the old pictures displayed in the Village Hall. The clerk would make contact to establish if this was possible.¹

14.4 The organiser of the Cricket Tournament was congratulated on a very successful event. It was suggested this event should be extended to include a football tournament resulting in a family day. The event would be held on 10 July 2011.

14.5 The verge between the service road and the B245 had been half cut. The clerk had already queried this with KHS but had yet to receive a response.

14.6 A member was involved in the construction of a cycle track similar to that proposed in West Wood, he would pass on to the Council any useful information.

14.7 Lack of work on the hole in the road where the gas main is being renewed was noted. It was suggested that during this time the traffic control could have been lifted.

14.8 The chairman had received a letter from In Touch Home Improvement Agency with an invitation to meet with them to discuss their work in Hildenborough.

There were no confidential items.

The meeting closed at **9.50 pm**

Public Session

There were three members of the public present.

One member of the public drew the Council's attention to several incidents of vandalism in the Recreation Ground and the problem of litter around the village.

A representative of the Tennis Club presented details of the proposed project to floodlight the tennis courts during the evening. It is a very active club with 140 members and 45 junior members and they play matches with other clubs in Kent. They would like the floodlighting to extend the time they can play. The project would be self-funded and would light the two courts nearest to Riding Lane. All clubs in the area had already invested in floodlighting. The new lighting would be directed onto the courts from 16ft. high lighting columns. The light would not spill outside the court area. Photographs were shown of a similar scheme at Sevenoaks and plans were presented of the location of each column. The only people who may be affected would be a few of the flats in Riding Park and the tennis club were going to consult with them. It was proposed the lights should be used Monday to Friday up to 10pm when a timer would cut off the lights. They would only be used when players were on the court by means of a token meter. In answer to a question the representative said the players would continue to use the car park by the Pavilion and walk down Riding Lane to access the courts.