

HILDENBOROUGH PARISH COUNCIL

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10 June 2010

Members of Hildenborough Parish Council are summoned to a meeting of the Parish Council to be held on **Wednesday 16 June 2010 at 8.00pm** in the **Margery Finzi Room**, at the Village Hall, Riding Lane.

Pam Gow

Public Session

The Council is available for the Public to express a view or ask a question on relevant matters on the following agenda. The Public are welcome to stay and observe the rest of the meeting.

AGENDA WEDNESDAY 16 June 2010

1. **Election of Vice Chairman** – to receive nominations and elect vice chairman
2. **Apologies and reason for Absence.**
3. **Declaration of Personal or Prejudicial Interests**
4. **Declaration of gifts and hospitality**
5. **Minutes of the Meeting held on 19 May 2010 for agreement and signature if a true record.**
6. **Matters arising from 19 May 2010 not covered elsewhere in the agenda**

7. Reports from Committee Chairman

7.1 Finance

7.1.1 Account Balances as at 30 April 2010

National Savings Account	£22,699.01
High Interest Bond	£13,072.48
Business Money Manager	£31,737.38
Current Account Statement	£3,928.71
Total	£71,437.58

7.1.2 Payments made since 10 May 2010

Date	Cheque no	Payee	Reason	Amount £
26 May	893	P King	Salary/expenses	239.20
26 May	894	PA Gow	Salary/expenses	962.70
31 May	895	HM Revenue	NI/Tax	207.84
20 May	896	Gaza Timber	Putty	1.70
7 June	897	KCPFA	Subscription	20.00
7 June	898	Gaza Timber	Putty	5.29
7 June	899	PFL Electrical Ltd	Lighting contract	102.40

7.1.3 Renewal of computer and/or printer for clerk

7.2 Open Spaces

7.2.1 Actions since previous meeting

- 7.2.1.1 Rental Agreement with Hildenborough Cricket Club
- 7.2.1.2 Timber purchased to repair window cover
- 7.2.1.3 Putty purchased for window repairs
- 7.2.1.4 Fire extinguisher service

7.2.1.5 Dog Warden bag and flag in Recreation Ground

7.2.2 Matters for discussion

7.2.2.1 Drainage scheme for Recreation Ground update

7.2.2.2 Cycle Track in West Wood update

7.3 Planning

7.3.1 Applications received

Applications reviewed since last meeting, for noting. Details of comments made are available from the clerk. There were no declarations of interests.

App. No	Address	Details	PC Action
1001/FL	78 Mount Pleasant	landscaping (retrospective)	no comment
1158/FL	13 Oaklands Way	extension	no comment
1202/LB	The Oast Hse Hill View Rd	repositioning of window	no comment
1182/FL	36 Stocks Green Rd	extension	comment
1118/FL	37 Greenview Crescent	front porch	no comment

7.4 War Memorial – response from KCC on cleaning and repairs

8. Reports (for noting) from representatives on outside bodies

8.1 Crime Prevention Panel

8.2 Parish Partnership Representative

8.3 Village Hall Representative (CL)

8.4 Highways Coordinator

8.4.1 Spread sheet (to be distributed at meeting)

8.4.2 Vented kerb in Half Moon Lane

8.4.3 Gas main replacement along B245

8.4.4 Footway Rings Hill

8.5 EVA and PACT (MN)

8.6 Oakhill House Transport Forum (JS)

8.7 Parish Council Public Consultation (Farmers Market)

8.7.1 Feedback from 8 June

8.7.1.1 Bus shelter

8.7.1.2 Profiles of Parish Councillors

9. Correspondence (Appendix 1)

9.1 Correspondence requiring action not covered elsewhere

9.1.1 Tonbridge & Malling BC - Proposed Prohibition of Restriction of Waiting

9.1.2 KCC – Consultation on Statement of Community Involvement

9.1.3 Tonbridge & Malling BC – Review of polling districts and polling places

9.1.4 Police – Love Clean Streets

9.2 Matters arising from other incoming and outgoing correspondence

9.3 Correspondence awaiting reply (Appendix 1)

10. Street lighting

10.1 Monthly Report

10.2 Action required for leaning lighting column

11. Celebrations for the Queen’s Diamond Jubilee 2013.

12. AOB

The Chairman to move that the press and public to be excluded from the remainder of the meeting.

PART II – CONFIDENTIAL ITEMS

**APPENDIX 1
CORRESPONDENCE RECEIVED SINCE 19 MAY 2010**

Date	Sent/ Rec'd	Contact	Subject	Agenda item
19 May	R	KCC	War Memorial: old damage, will send fungicidal wash details and have forwarded invoice	7.4
20 May	R	T&MBC	Public Notice for proposed prohibition and restriction of waiting – consultation ends 21 June	9.1.1
20 May	R	KCC Playing Fields Assn	Annual subscription notice	
20 May	R	CTC	Willing to discuss cycle track	
20 May	R	Sir John Stanley	Will take up matter of ticket m/c and secure cycle storage with Southeastern's Managing Director	
21 May	R	Russet Homes	Rental Agreement	
21 May	R	KCC	Statement of Community Involvement consultation closes 19 July	9.1.2
24 May	R	Warners	Newsletter	
24 May	S	HSBC	Reinvestment of bonds	
24 May	R/S	Landscape Services	Query on mowing grass in West Wood	
24 May	S	KCC	Response time by KHS on road repairs	
24 May	S	T&MBC	Request for seat to be replaced	
24 May	S	T&MBC	Request to keep PC updated on House Needs Survey/DCA	
24 May	R	PCSO Toni Matthew	Information on Love Clean Streets	9.1.4
24 May	S	J&G Architectural and Surveying Services	Request to survey the Pavilion	
24 May	S	Scout Group	Request for dates to meet OS members re plan for bonfire/firework event	
24 May	S	PCSO Toni Matthew	Thank you for work on youth project	
24 May	S	KHS	Request to cut verges late May	
24 May	S	R. Fox	Reinstate ground in West Wood, PC to investigate cycle track	
24 May	R	CTC	Offer to discuss cycle track	
26 MY	R	KHS	Gas Works on B245 until 6 Sept, off for 1 month while A21 closed, resumed November	
26 May	R	SE Coast Ambulance Service	Meetings on shaping the ambulance service	
26 May	R	Southeastern	Newsletter	
28 May	R	NALC	List of conferences and seminars	
29 May	R	St John's Church	Now has a website www.sstjohnshildenboro.co.uk	
1 June	R	KHS	Lighting plans	
2 June	R	T&MBC	Area 1 Planning Committee Agenda, minutes and supplementary reports	
4 June	R	KHS	Rate My Scheme on KHS website	
4 June	R	T&MBC	Notice of review of polling	9.1.3

4 June	R	T&MBC	districts and polling places	
4 June	R	KCC	Joint Transportation Bd Agenda	8.4.4
			Request to display Return to Teaching poster	
4 June	R	Commonwork	Notice of open day 18 July	
7 June	S	PFL Electrical Ltd.	Notice to change to reactive service	
8 June	S	Hildenborough Cricket Club	Acceptance of £1mill. public liability for 2010.	7.2.1.1
9 June	S	Landscape Services	Cricket Club fixtures for 2010	
9 June	R	Sevenoaks DC	Local Development Framework Core Strategy Submission	

OUTSTANDING ITEMS FROM PREVIOUS MONTHS – JUNE 2010

Items in red – action this month

Date of first contact	Date of last contact	Contact	Subject	Comment
01-Jul-07	17 Mar 10	T&MBC	Conservation Area appraisal/area assessment	Public meeting in June 2010
01-Sep-07	20 May 10	Network Rail	cycle storage /ticket machine	Passed to Mike Gibson / support sought from MP/ MP to pursue
01-Sep-07	24 May 10	T&MBC/DCA	Affordable Housing needs	Request to be informed as soon as problems resolved.
01-Jan-08	7 May 10	T&MBC	Brookside/Mill Garage	Continuing to monitor
01-May-09	19 May 10	Hildenborough Sport Assn	grant application for drainage of RG	Application rejected
01-Oct-07	Oct-07 May 10	KHS	zebra crossing final safety audit	Information sent on visibility problems
01-Nov-07	28 Jan 10	Russet Homes	Mount Pleasant Car Park	Two designs given to residents for comments
28-May-08	16 Oct 09	KCC/Network Rail/land owner	relocation of two footpaths	Network Rail supporting – submission soon
24-Jun-08	Feb 10	T&MBC	exit from Flying Dutchman	Fence to be extended to make it too narrow for vehicles to exit/enter reminder sent
08-Oct-08	15 Jul 09	T&MBC	Community governance review	awaiting final report
May 09	May 10	KCC	Bus stops /timetables	Complete set of timetables to be installed at all stops before 21 May, review of Bank Lane bus stop July by KHS
26 Oct 09	16 Dec	T&MBC	Planning enforcement, Rings Hill.	No enough evidence to take action over footpath. Not breaking rules over car parking. Will continue to monitor
9 Feb 10	4 June 10	KHS	Request for layby in Riding Park	Joint Transportation Board – recommend no action
March 2007	7 June 10	KHS	Request for vented kerbstones by Village Green	Engineer to visit
Sept 09	12 May 10	KCC	Request for bus stop/timetables	Timetables to be installed 3 rd week in May, bus stop to be considered in July 10
27 Apr		KCC	Consultations on planning applications	Request to confirm PC will be notified of all relevant applications