

HILDENBOROUGH PARISH COUNCIL

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Present: Mrs A Scally (chairman) Mr M Baker Mr P Lane (arrived item 6)
Mr C Lewis Mr R Mountford Mr M Nairne
Mrs J Shaw Mr G Watts Mrs A Woollett

Minutes of the Parish Council Meeting held on 16 June 2010 in the Margery Finzi Room at the Village Hall, Riding Lane

2010/05/1. Election of Vice Chairman

Mr J Shaw proposed and Mr G Watts seconded Mrs A Scally as Vice Chairman. This proposal was ratified and Mrs Scally accepted the appointment.

2010/05/2. Apologies and reason for Absence.

Mr T Barton on holiday, Mr C Smith on County Council business

2010/05/3. Declaration of Personal or Prejudicial Interests

Mr R Mountford in planning application number TM/10/01118/FL.

2010/05/4. Declaration of gifts and hospitality

There were none.

2010/05/5. Minutes of the Meeting held on 19 May 2010 for agreement and signature

The date of 23 May was corrected to 23 June in 2010/11.1. The minutes were then agreed as a true record and signed by the Vice Chairman.

2010/05/6. Matters arising from 19 May 2010 not covered elsewhere in the agenda

There were none.

2010/05/7. Reports from Committee Chairman

7.1 Finance

7.1.1 Account Balances as at 30 April 2010

National Savings Account	£22,699.01
High Interest Bond	£13,072.48
Business Money Manager	£31,737.38
Current Account Statement	£3,928.71
Total	£71,437.58

The chairman of the Finance Committee confirmed the account balances were correct.

7.1.2 Payments made since 10 May 2010

The following payments were noted.

Date	Cheque no	Payee	Reason	Amount £
26 May	893	P King	Salary/expenses	239.20
26 May	894	PA Gow	Salary/expenses	962.70
31 May	895	HM Revenue	NI/Tax	207.84
20 May	896	Gaza Timber	Putty	1.70
7 June	897	KCPFA	Subscription	20.00
7 June	898	Gaza Timber	Putty	5.29
7 June	899	PFL Electrical Ltd	Lighting contract	102.40

7.1.3 Renewal of computer and/or printer for clerk

It was agreed the clerk's computer should be replaced and a laser printer should be purchased to a maximum amount of £700.¹

7.2 Open Spaces

7.2.1 Actions since previous meeting

7.2.1.1 Rental Agreement with Hildenborough Cricket Club – The Club have £1 mill. Public Indemnity insurance and it was agreed to accept this for the current year. They would increase cover to £2 mill. for 2011. The mowing contract for the Recreation Ground did not allow for the grass to be cut for every match. The contractor had been requested to manage within our contract to the best effect and the cricket club had been informed.

7.2.1.2 Timber purchased to repair window cover – The cost of this would be £29.95

7.2.1.3 Putty purchased for window repairs – The cost of this was £6.99

7.2.1.4 Fire extinguisher service – The service had been completed but the certificate had yet to be received.

7.2.1.5 Dog Warden bag and flag in Recreation Ground – The school had drawn attention to the problem of dog fouling in the Recreation Ground. The Borough Council had responded in time for the school's Sport's Day collecting fifty-seven bags from around the edge of the Recreation Ground. The collected information regarding offenders and would be monitoring the problem.

7.2.2 Matters for discussion

7.2.2.1 Drainage scheme for Recreation Ground update – There was no further information.

7.2.2.2 Cycle Track in West Wood update

Contact had been made with CTC and at their request had been supplied with photographs of the constructed jumps. They replied they were not to the required standard and in an unsuitable location. They advised the Parish Council that training should be given to anyone constructing such jumps, that a suitable site should be found, the Council insurers should be consulted to ensure they accept any scheme before it is undertaken and that steps should be taken to ensure the site is used by those for whom it is designed. The Open Spaces Committee will look at this in greater detail at their next meeting.²

7.3 Planning

7.3.1 Applications received

The following applications were noted. There had been no declarations of interest by Planning Committee members.

App. No	Address	Details	PC Action
1001/FL	78 Mount Pleasant	landscaping (retrospective)	no comment
1158/FL	13 Oaklands Way	extension	no comment
1202/LB	The Oast Hse Hill View Rd	repositioning of window	no comment
1182/FL	36 Stocks Green Rd	extension	comment
1118/FL	37 Greenview Crescent	front porch	no comment

7.4 War Memorial – response from KCC on cleaning and repairs

KCC had given details of a fungicidal wash to clean the War Memorial. The Parish Council said they should be informed it was their responsibility to undertake its application.¹ They also informed the Council that the damage reported to them was 'old' and a decision had been taken not to repair this.

2010/05/8. Reports from representatives on outside bodies

8.1 Highways Coordinator

8.1.1 Spread sheet was distributed at the meeting.

8.1.2 Vented kerb in Half Moon Lane – KHS had inspected the area and stated a vented kerb would not solve the problem as the road was higher than the problem area. Two drainage engineers would inspect the area and present to the Council their findings on solving the problem. Tonbridge & Malling Borough Council would also be involved in the consultations.

Any scheme they might recommend would need to be at the Parish Council's expense. The clerk would report to the residents concerned progress to date.¹

8.1.3 Gas main replacement along B245 – this would be undertaken in 100m sections between Leigh Road and The Langley Hotel during the rest of this year with the probability of continuing into 2011. There would be a short break in September/October whilst the Highways Agency worked on the A21.

8.1.4 Footway Rings Hill – there had been a suggested project for a footway along the bottom end of Rings Hill presented to the Joint Transportation Board's meeting on 14 June. The Parish Council would be consulted if this was to be taken forward.

8.1.5 The Verge at West Wood between the Service Road and the B245 had not been mowed by KHS and an enquiry had been raised with them as this had not been undertaken this year.

8.1.6 The unmown verge outside Stock's Green School would be reported by the clerk to KHS.¹

8.2. Parish Council Publication Consultation at the Farmers' Market - feedback from 8 June

Five people came to talk to the Parish Councillors all of whom had positive comments. The two following issues were raised:

8.2.1 Bus shelter – this had been removed following the burst water main. The water board had now reinstated.

8.2.2 Profiles of Parish Councillors – it was suggested that profiles of Parish Councillors should be published in Centre Piece. Following discussion it was agreed the clerk would draft a special Centre Piece for the September issue of Keys when there would not normally be a Centre Piece published.¹ This would be discussed at the July Parish Council meeting. It was agreed to include photos and committee commitments of members.

8.3 Public Consultations at the Farmers Market 13th July – Mr Baker and Mrs Woollett would attend.³

9. Correspondence

9.1 Correspondence requiring action not covered elsewhere

9.1.1 Tonbridge & Malling BC - Proposed Prohibition of Restriction of Waiting – it was agreed to make comment¹ on the following:

Foxbush: request a dropping off area immediately outside the Church Hall as this is used by many disabled and elderly people.

Leigh Road: reiterate the Parish Council's earlier comments of 'no waiting at any time' restrictions on the corners but not to support the limited waiting restrictions along Leigh Road.

9.1.2 KCC – Consultation on Statement of Community Involvement

This would be passed to Mr Barton.¹

9.1.3 Tonbridge & Malling BC – Review of polling districts and polling places

This probably would not involve Hildenborough but would be check on publication on 18 June.¹

9.1.4 Police – Love Clean Streets

It was decided not to pursue.

9.1.5 Sir John Stanley

In response to the Parish Council's request for assistance to obtain a response from Southeastern on the request for the removal of the ticket machine to the platform to improve visibility of the screen and more secure cycle storage our MP will be pursuing both issues. It was agreed to include in the reply to Southeastern the suggestion the cabling from the old Permit to Travel machine be used for the Ticket Machine on the platform.¹ The copy letter sent to our MP from Southeastern to the Parish Council dated 4 February had not been received by the Parish Council.

9.1.6 Unlock Democracy

The Sustainable Communities Act Amendment Bill was passed prior to election and the Parish Council had been requested to seek support for Early Day Motion 178 by the local MP. This was agreed.¹

9.1.7 Mick Brown – Litter

Mr Brown requested the relevant authority be made aware of littering outside Vicarage and One Stop. He had supplied photographs which would be passed to the Borough Council with the

request the litter bins be emptied more often or another/larger bin be installed. Mr Brown would be informed of the Parish Council's actions.¹

2010/05/10. Street lighting

10.1 Monthly Report

One light was out and would be reported to our contractor.¹

10.2 Action required for leaning lighting column

Mr King would check this to ensure it was stable.¹ No further action would be taken at the moment.

2010/05/11. Celebrations for the Queen's Diamond Jubilee 2012

It was noted there was an unconfirmed public holiday on Tuesday 5 June 2012 to celebrate the Queen's Diamond Jubilee. It was felt there should be a Village event to celebrate the occasion and this should be publicised to residents to find out what they would like. The clerk would look into the legality of Parish Council funding to support commemorative memorabilia and/or events.¹

2010/05/12. AOB

12.1 The Open Spaces Committee would be discussing the proposed layout for the Scout's Bonfire Event in November at their next meeting. A meeting had been held between representatives of the Parish Council and the scouts on 15 June.¹

12.2 Gas main works – It was noted that problems had been experienced at the garage by Hilden Park Road as drivers were not leaving spaces for entry/exit to it.

12.2 It had been suggested by the Village Hall Committee the Parish Council might like to have joint membership of ACRK with them. It would be put on the Agenda for the July meeting of the Parish Council.

The meeting closed at 9.55pm

Public Session

PCSO Toni Matthew gave the crime figures for the last month. There were a total of 15 including theft of a digger, two thefts from motor vehicles, eight criminal damage, theft of a cycle, two burglaries other than dwelling and one assault.

The Borough Council and PCSO Toni Matthew had carried out an emergency bag and flag operation in the Recreation Ground just prior to Hildenborough CEP School's Sport's Day. They had found fifty-seven bags. Following this they checked the Brookmead area and found dog fouling greatly reduced following their 'bag and flag' in March although there continued to be a problem along the footpath to the side of Stocks Green School. This will be repeated six monthly.

A local resident had been fly tipping in the Parish Council's ponds in the recreation ground. Mr King had assisted in the reclamation of some of the dumped rubbish. The person concerned had been fined.

The ramps in West Wood had been filled to the best of the group's ability although the ground continued to be slightly uneven but it was hoped that rain to soften the soil and walkers would rectify this.

The Litter Warden had been alerted to the problem of litter in the Riding Lane area. It was felt the problem lay with members of the youth group and Sackville School. The Litter Warden was now able to work late nights and would be patrolling the area in the evening. She reported that it was easy to report littering from car windows by taking the registration number and a brief description of the driver when fines would be issued. Dog fouling could be reported with description of dog and owner.