

HILDENBOROUGH PARISH COUNCIL

60 Knowsley Way Hildenborough Tonbridge Kent TN11 9LQ

Telephone: 01732 832367

clerk@thisishildenborough.co.uk

10 December 2009

Members of Hildenborough Parish Council are summoned to a meeting of the Parish Council to be held on **Wednesday 16 December 2009 at 8.00pm** in the **Margery Finzi Room**, at the Village Hall, Riding Lane.

Pam Gow

Public Session

The Council is available for the Public to express a view or ask a question on relevant matters on the following agenda. The Public are welcome to stay and observe the rest of the meeting.

AGENDA WEDNESDAY 16 DECEMBER 2009

1. **Apologies and reason for Absence.**
2. **Declaration of Personal or Prejudicial Interests**
3. **Declaration of gifts and hospitality**
4. **Minutes of the Meeting held on 18 November 2009 for agreement and signature if a true record.**
5. **Matters arising from 18 November 2009 not covered elsewhere in the agenda**

8.1.1 KHS Tracking Survey

8.1.2 Kent Fire & Rescue Service questionnaire

13.5 Policy Survey response

6. **Reports from Committee Chairman**

- 6.1 **Finance**

- 6.1.1 **Account Balances as at 30 November 2009**

National Savings Account £22,633.43

High Interest Bond £13,051.75

Business Money Manager £30,242.96

Current Account Statement £4,081.80

Total £70,009.94

- 6.1.2 **Payments made since 2 November 2009**

Date	Cheque no	Payee	Reason	Amount £
2 Nov	817	PFL Electrical	Street lighting contract	100.91
2 Nov	818	SE Water	Water supply	13.97
2 Nov	819	Hostway Ltd	Website provider	102.93
16 Nov	820	Wrotham Computer Care	Computer repairs	66.41
16 Nov	821	Hever Landscapes	Mowing churchyard	212.75
16 Nov	822	Hildenborough Village Hall	Room hire	104.50
26 Nov	823	P King	Salary/expenses	224.77
26 Nov	824	P Gow	Salary/expenses	912.89
30 Nov	825	HM Revenue &	Tax/NI	207.64

		Customs		
26 Nov	826	Hospice in the Weald	Donation	100.00
26 Nov	827	Tonbridge CAB	Donation	100.00
26 Nov	828	Hildenborough Conservation Group	Donation	100.00
26 Nov	829	Southern Water	Water/drainage	30.49
3 Dec	830	KCC (KCS)	Mowing contract	1,848.06
3 Dec	831	PFL Electrical	Street lighting contract	100.91

6.1.3 Renwal of High Interest Investment Bonds

6.1.4 Donation to Village Hall

6.1.5 Internal Auditor's Interim Report

6.1.6 Membership renewal of Soc. Of Local Council Clerks - £118

6.1.7 Precept Level 2010/2011

6.1.8 Comment requested by Audit Commission on proposed external auditor for 2010/2011

6.2 Open Spaces

6.2.1 Actions since previous meeting

6.2.1.1 Purchase of materials to repair vandalised fence

6.2.1.2. Repairs to bulkhead lights on Pavilion following vandalism

6.2.1.3 Three trees planted as part of Breathing Spaces Tree O'Clock project

6.2.1.4 Service Road repairs completed

6.2.2 Matters for discussion

6.2.2.1 Quotation for power washing safety surfaces £280

6.2.2.2 Updated rental agreement for Recreation Ground (App. 3)

6.3 Planning

6.3.1 Applications received

Applications reviewed since last meeting, for noting. Details of comments made are available from the clerk.

App. No	Address	Details	PCAction
TEMP/41	St Margaret Clitherow RC	infilling courtyard	no comment
TEMP/40	St Margaret Clitherow RC	alterations to road layout	no comment
2361/TPOC	Chequers Farm 105 London Rd	felling 9 horse chestnut trees	comment

7. Reports (for noting) from representatives on outside bodies

7.1 Crime Prevention Panel (Appendix 1)

7.2 Parish Partnership Representative

7.3 Village Hall Representative (TB)

7.4 Highways Coordinator – Report on meeting (Appendix 4), Spread Sheet to be distributed at meeting

7.5 GSK Transport Forum Representative (JS)

7.6 EVA and PACT (MN)

7.7 Oakhill House Transport Forum (JS)

8. Correspondence

8.1 Correspondence requiring action not covered elsewhere (Appendix 2)

8.1.1 Lord Lieutenant of Kent – invitation to annual Civic Service 22 April 2010

- 8.1.2 Local Works –request for support in contacting MPs
- 8.1.3 Kent Police – District Chief Inspector Jon Kirby introduction and seeking views on local priorities
- 8.1.4 KCC –Consultation on Community Infrastructure Provision Service Strategies in Kent 2009 by 20 January 2010
- 8.2 Matters arising from other incoming and outgoing correspondence**
- 8.3 Correspondence awaiting reply**
- 9. Report on street lighting**
- 10. Developing the public profile for the Parish Council –report on Farmer’s Market response**
- 11. Up date on proposed Mount Pleasant Car Park**
- 13. AOB**

APPENDIX 1
Tonbridge & Malling Crime Prevention Panel

30 November 2009

Present:

Andy Blackmore (Chair)	Kent Police and Resident of Hildenborough
John Brooker	Kent Police
Chris Block	Snodland Town Council
Liz Davies	Hadlow Resident
Alison Finch	Tonbridge & Malling Borough Council
Carole Howlett	Plaxtol Parish Council
Trevor Ledamun	Trottscliffe Parish Council
Peter Rolington	West Kent Neighbourhood Watch
Pauline Nix	West Malling Parish Council
Ron Nutley	Tonbridge Lions Club
Nathan Pascall-Smith	Kent Police
Martin Smith	KCC Community Wardens
Lesley Street	Shaw Trust
Brian Taylor	Aylesford Parish Council

Apologies were received from Cllr Barker (Kings Hill Parish Council), Daniel Brown (Snodland Town Council) and Peter Street (East Peckham Parish Council).

1. Minutes of the meeting held on 21 September 2009

The minutes of the meeting held on 21 September were agreed as a correct record.

2. Matters Arising

Fundraising ideas

A Finch advised that KCC Members had agreed to give the Panel £1,500 (subject to confirmation) towards crime prevention items.

Presentation from Kent Keylink

B Taylor stated that following on from this presentation he had contacted A Dann and had been invited to go to Police Headquarters. B Taylor had also given a presentation on Kent Keylink to his Parish Council and to the AGM.

Internet Awareness event

A Blackmore stated that although the attendance at the internet awareness event had not been as high as hoped, those who did attend had found it a useful evening.

Financial update

A Finch reported that the Community Safety Partnership had ordered 400 personal alarms; therefore the Panel did not need to order any of these.

N Pascall-Smith stated that the police would be running operations over the Christmas period targeting purse thefts. At crime prevention roadshows (to be discussed during item 4) purse chains would be distributed. Panel members also felt that it would be useful for them to have a number of purse chains to take back to their communities and it was agreed that A Finch would provide these at each meeting.

ACTION: A Finch to bring a selection of crime prevention items to each meeting.

Christmas social event

A Finch stated that this would be discussed further under item 8.

Trickster

A Finch advised that she had contacted the company running Trickster but that she had not yet heard back from them.

3. Presentation from Neighbourhood Watch

P Rolington gave a presentation on the West Kent Watch website. He explained that the website (www.westkentwatch.com) was produced by him as a way to communicate community safety messages to residents. The website contained details of crimes in the area as well as other information such as crime prevention advice, information from Trading

Standards and Kent Fire & Rescue Service. From the website a twice weekly bulletin was circulated to thousands of residents in the West Kent area (Tonbridge Wells Borough Council area, Sevenoaks District Council area and Tonbridge and Malling Borough Council area). Information was also included on You Tube, Facebook and Twitter.

P Rolington encouraged members of the Panel to sign up to the free bulletin by logging onto the website. It was also suggested that Parish Councils and other agencies could provide community safety items for inclusion on the website or bulletin. P Rolington stated that he would be happy to receive these and would include them if appropriate.

C Block stated that it would be useful to receive more feedback on the outcomes from offences. P Rolington stated that he would be getting more information from the police on successful outcomes and he would be reporting these through the website/bulletin.

The Panel agreed that it would be useful for P Rolington to send details of the website/bulletin to Parish Councils and it was agreed that A Finch would pass contact details to P Rolington.

ACTION: A Finch to send Parish Council contact details to P Rolington.

4. Crime Prevention events

A Finch advised that a number of crime prevention events had been arranged for December. These would take place on Wednesday 9 December at Russet Homes offices at Martin Square, Larkfield (from 11am until 1pm), on Wednesday 16 December at Waitrose in Tonbridge (from 10am until 2pm) and on Monday 21 December in Sainsburys in Tonbridge (from 10am until 2pm).

N Pascall-Smith stated that he had organised some police roadshows and these would take place on Friday 4 December at Tonbridge Baptist Church (from 10am until 12 noon) and on Friday 11 December outside Alldays in Snodland (from 9am ish). He stated that these police operations would be targeting personal safety and burglaries.

5. District Crime Profile

A Blackmore reported that crime in the borough was continuing to reduce and most categories of crime were seeing a reduction (e.g. burglaries, vehicle crime and violent crime).

R Nutley wondered whether businesses were doing enough to help reduce crime. N Pascall-Smith stated that most businesses were now supportive and would implement crime prevention advice.

A Blackmore further stated that although there had been a reduction in burglaries there was an increasing trend of burglars stealing the keys for high value cars. Although residents should not be unduly worried, they should also consider where they kept their keys.

6. Financial report/update

A Finch stated that there was a current balance of £1,020.71. She explained that B Taylor from Aylesford Parish Council had agreed to contribute £200 from his fund towards the Panel. The Panel thanked B Taylor for his generosity.

7. Discussion re play equipment for young people

L Davies stated that she had attended a recent Kent Association of Local Councils meeting where Wickstead (a company providing equipment for play areas) had also attended. L Davies stated that it would be good to look at whether there were areas within Tonbridge & Malling where young people (or adults) could benefit from some of these play areas. She was particularly interested in whether there should be equipment provided for older teenagers or for children with disabilities.

M Smith stated that an 'adult gym' was available in East Peckham and that it might be appropriate for L Davies to visit the area to see what they provided.

A Blackmore suggested that it would be useful for L Davies to bring some details of costs to the next meeting, as it was likely that the cost of the equipment might prohibit the purchase of it. A Blackmore also suggested that A Finch could speak to the Borough Council's Leisure Services about the issue of youth provision in the borough.

The Panel briefly discussed the perception of young people, particularly in the press. They felt that the majority of young people just wanted somewhere to 'hang around' rather than cause trouble. C Block stated that Snodland Town Council had provided a youth shelter for their young people, but that it was never used.

ACTIONS: L Davies to bring costs of the equipment to the next meeting. A Finch to speak to the Borough Council's Leisure Services department about youth provision in the borough.

8. Christmas meal

A Finch stated that the Christmas meal would be held on Monday 14 December at 7.30pm at The Harrow Inn in Hadlow. She stated that they would need to pre-order food and she asked those who had not already informed her of their menu choices to do so as soon as possible (by Monday 7 December at the latest).

ACTION: Panel members to inform A Finch of their menu choices by Monday 7 December.

9. CCTV Tonbridge High Street

L Davies explained that in June she had been present in Tonbridge High Street when a lady had collapsed. She had called an ambulance but the CCTV camera had not been able to see the incident due to the buses being in the way. L Davies wondered whether it would be possible to put up a camera on the other side of the road (the castle side).

ACTION: It was agreed that A Finch would find out whether this would be possible.

10. Handy van update and scam report

R Nutley advised that a recent scam involved a piece of paper being placed on your rear windscreen had been reported. When you got out of the car to remove it, your car was taken. Although this had appeared in various documents, P Rolington stated that he did not think this was true and was a hoax report.

R Nutley also reported that the Handy Van HQ had now moved to Devon. Although there were still local operatives, he was concerned that there may be some confusion about their role locally. A Blackmore stated that he would try and find clarification on their operations locally.

ACTION: A Blackmore to try and get clarification of the role of Handy Van within the borough.

11. Incident in Troffiscliffe

T Ledamun stated that there had been a recent incident in Troffiscliffe involved an armed man. The police had done a good job in securing the area and dealing with the incident. However, residents had been concerned with a lack of information after the event (e.g. when was it safe to leave their houses). T Ledamun felt that it would have been useful for the Neighbourhood Watch co-ordinator to have been given some information so that he/she could have passed this onto residents. It was agreed that P Rolington would take back to the police for discussion.

ACTION: P Rolington to take this query back to the police and report back to A Finch when he had received an answer.

12. Thanks to officers

The Panel thanked A Blackmore and A Finch for their hard work in supporting the Panel throughout the year.

13. Date of next meeting

The next meeting would be held on Monday 22 February at 5.30pm at Tonbridge & Malling Borough Council, Kings Hill.

Dates for the rest of 2010 were also set. These would all be held at 5.30pm at Tonbridge & Malling Borough Council offices, Kings Hill (subject to change during the year).

Monday 19 April

Monday 5 July

Monday 20 September (please note change to originally circulated date)

Monday 29 November

**APPENDIX 2
CORRESPONDENCE RECEIVED SINCE 18 NOVEMBER 2009**

Date	Sent/ Rec'd	Contact	Subject	Agenda item
19 Nov	R	T&MBC	Area 1 Planning Agenda/Minutes/ Supplementary Repts	
19 Nov	R	KCC	Grant application form and guidance notes	
19 Nov	R	Mrs D E Coles	Copy letter to T&MBC regarding planning application TM/09/02693/FL	
20 Nov	S	T&MBC	PC will fund fourth week of playscheme 2010	
20 Nov	S	BTCV	Declining to give financial support to Pond and Tree Warden Scheme	
20 Nov	S	Victim Support	Declining to give financial support	
20 Nov	S	R Marchant & Sons	Accepting quotation for repair of service road	6.2.1.4
20 Nov	R	Lord Lieutenant of Kent	Invitation to annual Civic Service on 22 April 2010	8.1.1
21 Nov	R	T&MBC	Joint Transportation Board Agenda 30 Nov	
23 Nov	S	Hever Landscapes	Acceptance of churchyard yew hedge quotation	
23 Nov	S	RA Mason & Son	Acceptance of quotation for refurbishment of old slide in West Wood	
23 Nov	S	Landscape Services	Query on work sheets received + request to check monkey frame in Recreation Ground	
23 Nov	R	KHS (Jacobs)	Declining to adopt Parish Lighting in Riding Lane	
23 Nov	S	T&MBC	PC comments on proposed parking restrictions	
23 Nov	S	Fidelity	Response regarding Annual Parish Meeting – unable to give prior notice of questions	
24 Nov	R	T&MBC	Crime Prevention Panel Agenda and Minutes 21 Sep 09	Distributed Oct 09
25 Nov	R/S	CROP	Request for funding and response – apply again next October	
25 Nov	R	T&MBC	Letter from Communities and LG. on maintenance, repair and protection of War Memorials	
25 Nov	R/S	Mr & Mrs D Coles	Letter to T&MBC Planning Officer regarding TM/09/02693/FL + acknowledgement of two letters.	
26 Nov	S	Russet Homes	Proposed car park Mount Pleasant	
26 Nov	R/S	Volunteer Centre Tonbridge	Request for donation and response – apply again next October	
26 Nov	R	Local Works	Request for support in contacting MPs to introduce Sustainable Communities Act Amendment Bill	8.1.2.
26 Nov	R	Soc of LCC	Membership renewal	6.1.5.
27 Nov	R	R Marchant & Sons Ltd	Written quotation for service road in West Wood – already accepted	
27 Nov	R	John C Veasey	Comments on planning application TM/09/02693 and the chairman's reply	
27 Nov	R	Monster Play	Youth shelters	
28 Nov	R	Kent Police	District Chief Inspector Jon Kirby introducing himself	8.1.3.
30 Nov	R	Samaritans	Request for donation and response – apply again next October	
1 Dec	S/R	Hildenborough Farmer's Market	Request for member of PC to be present at the Market once a month	10.
1 Dec	R	KHS	Closure of Stocks Green Rd	
2 Dec	R	Monster Play	Update on products available	
1 Dec	S	Chris Rowley	Now have data projector available for APM	

			presentation	
1 Dec	R/S	M Hookway	Offer of data projector/acknowledgement	
1 Dec	R	Hospice in the Weald	Acknowledgement of donation	
1 Dec	R	Hever Landscapes Ltd	Quotation for jet washing play area	6.2.2.1
3 Dec	R	T&MBC	Diversion order of MT50	
3 Dec	R	T&MBC	Planning application being sent regarding illumination of fascia signs – TM/09/03042/AT	
4 Dec	R	Landscape Training	List of courses January 2010	
4 Dec	R	T&MBC	Acknowledgement of P.C. comment's on proposed prohibition of waiting	
4 Dec	R	T&MBC	Crime Prevention Panel costings for Trickster performances	
7 Dec	R	PFL Electrical	Change of address	
7 Dec	R	Medway Valley Countryside Partnership	The Kingfisher – newsletter	
7 Dec	R	T&MBC	Community Safety Partnership monthly bulletin	
7 Dec	R	KHS	Replacement sign Leigh Rd on 14 December	
7 Dec	R	T&MBC	Crime Prevention Panel mtg dates and minutes	7.1
8 Dec	R/S	Rev. E Toy	Copy of letter sent to T&MBC re planning application TM/09/0293/FL	

APPENDIX 3

HILDENBOROUGH PARISH COUNCIL

60 Knowsley Way Hildenborough Tonbridge Kent TN11 9LQ

Telephone: 01732 832367

clerk@thisishildenborough.co.uk

AGREEMENT FOR USE OF FACILITIES AT THE RECREATION GROUND RIDING LANE HILDENBOROUGH

THIS AGREEMENT is made the **BETWEEN :**

(1) **HILDENBOROUGH PARISH COUNCIL** (" the Council ")
acting by its Clerk Pam Gow of 60 Knowsley Way Hildenborough Tonbridge
Kent TN11 9LQ

(2)
("the club ")
acting by

IT IS AGREED as follows :

1. Definition and Interpretation (In this agreement) :

- 1.1. " the **Recreation Ground** " means the Recreation Ground Riding Lane, Hildenborough
- 1.2. " the **Pitch** " means the area designated in your plan and its immediate environs forming part of the Recreation Ground shown edged red on the attached plan.
- 1.3. " the **Pavilion** " means the pavilion situate at the Recreation Ground
- 1.4. " the **Car Park** " means the car park situate at the Recreation Ground
- 1.5. " the **Season/date**" means the period between
.....
- 1.6. " the **Deposit** " means the sum of £..... payable by the Club to the Council for the use of the Pitch during the Usage Times and refundable when the pitch is agreed by the Council to be in no worse a condition than it was immediately prior to the date. **or**
(1.6 "the Rent" means the sum of £..... Payable by the Club to the Council for the use of the Pitch during the Usage Times in the Season)
- 1.7. "the **Usage Times**" means the periods between
.....
- 1.8. "the **Plan**" means the attached plan of the Recreation Ground.
- 1.9. "the **Key Deposit**" means the sum of £50 payable by the Club to the council on the date hereof as security for the supply by the council to the Club of keys to the Pavilion.

2 Hire of Pitch

In consideration of the payment by the Club to the Council of the Rent/Deposit the Council allows to the Club during the Usage Times stated above.

- 2.1. The right to use the Recreation Ground/Pitch outlined in red on the Plan for
.....
- 2.2. The right to use the Pavilion as a pavilion for the purposes of changing and providing refreshments (*and storage during the Usage Times.*)- where applicable
- 2.3. The right to park motor vehicles in the Car Park

3 Obligations of the Club:

The Club agrees with the Council that it and its members will :

- 3.1. Pay the deposit/rent to the Council one month before the commencement of the event.
- 3.2. Use the Recreation Ground/pitch the Pavilion and the Car Park only for the exercise of the rights granted in Clause 2
- 3.3. **Not use the Recreation Ground when the state and condition of the weather conditions render it unsuitable for use** and the decision of the Council in this respect is final. *(nor if in the opinion of the Club's Pyrotechnics agent there could be a danger to the public) Scouts only.*
- 3.4. Adhere to the agreed designated route for vehicles on the Recreation Ground marked on the pitch (plan) attached to this agreement *(if relevant)*
- 3.5. On vacation of the Pavilion ensure that the electricity and water is turned off and that the Pavilion is properly secured with all windows shut and that both locks on the door are properly locked
- 3.6. Ensure that any damage affecting the security of the Pavilion is reported.
The Pavilion must be made secure as it is vacated and that the Clerk to the Council or other Council member is immediately informed of such damage
- 3.7. Use its best endeavours to keep the Recreation Ground the Pavilion and the Car Park clean and tidy during the Usage Times and to make good (or pay to the council the cost of making good) any Damage caused to the Recreation Ground the Pavilion the Car Park and the Pitch.
- 3.8. Immediately report to the Clerk (832367) any damage caused to the Recreation Ground the Pavilion (including the fixtures and fittings) and the Car Park which occurs during usage, giving your name, the time and details of the damage.
- 3.9. Notify the Clerk to the Council or other Council member of any damage caused or found to the Pavilion the Car Park barrier or elsewhere on the Recreation Ground during the Usage Times
- 3.10. In the event of any keys supplied by the Council to the Club being lost pay for the cost of the replacement keys and padlock to the Pavilion for all Users failing which the Council may deduct the cost of the same from the Deposit.
- 3.11. Not assign sub-let or part with possession of the benefit of this Agreement or allow the Recreation Ground/pitch the Pavilion or the Car Park to be used by any other club or organisation except for those against whom the Club is playing *(in connection with the firework event)*. - scouts
- 3.12. Keep the Council fully indemnified against all costs claims expenses demands charges or liability of any description arising out of any accidents or liability to the public which may occur on the Recreation Ground, Pavilion or Pitch during their use by the club provided that the same is not due to any negligence acts or omission or default of the Council and it is acknowledged and agreed that the Council gives no warranty as to the suitability of the Recreation Ground the Pavilion or the Pitch for the use to which the Club intends to put them.
- 3.13. **Effect and maintain a policy of insurance with insurers** approved by the Council for not less than £5 mill. in respect of public liability and the liability of
(organization using)..... under clause 3.12 and at the request of the Council produced to it evidence of such policy and the payment of premium for it.
- 3.14. Provide to the Council details of at **least two contact persons** (whose names addresses and telephone numbers shall be set out at the foot of this Agreement within the Club whom the Council shall contact in the case of emergency who must be over the age of 18 and will undertake to provide to the Council similar details of any substitute contact persons

3.15. Not cut down or damage any trees on or surrounding the Recreation Ground

3.16. At the end of the Usage Time to return to the Council **all keys** supplied to the Club by the Council *(at which time the Deposit will be returned to the Club less any deductions made under clause 3.9)*

4. Declarations: It is agreed that :

4.1. This Agreement does not confer on the Club or its members exclusive possession of the recreation ground, the pavilion or the car park during the Usage Times. These facilities may have to be shared with other users during the Usage Times.

4.2. If the Club fails to carry out any of its obligations under this Agreement the Council may at its discretion but without being obliged to do so carry out any such works or acts and the cost of doing so shall be a debt due to the Council by the Club and recoverable

4.3. Any sums due by the Club to the Council but **unpaid for fourteen days** shall bear interest at the rate of 4% per annum above the base rate of Lloyds/TSB Bank plc from the date they fall due

5. The Council undertakes:

To arrange mowing of the Recreation Ground under its annual contracted maintenance agreement

5.2 *The Council undertakes not to rent the Pitch to another club on the dates to be agreed during the Season without consulting with the Club.*

Contact names and keyholders for the Club

Contact name/keyholder	Address	Telephone number
1		
2		

Signed for and on behalf of the Council Pam Gow

Print Name

Pam Gow

Signed for and on behalf of the Club.....

Print Name

Position within Council

Clerk

Position within Club

APPENDIX 4
WEST KENT PARISH SEMINAR – KHS

Kim Hills, Head of Community Operations

According to their analysis KHS had improved their performance and there should be feedback on all requests made. Response times were improving. They were improving their performance on replacing signs and outstanding signs should be in place by Christmas. They were trialling a variety of new materials for road repairs.

Carol Valentine – Winter Service

The primary salting routes were on the website – A and B roads. Secondary salting routes come after that which would include some C roads. If a salt bin is required the Liaison Officer should be contacted in the first instance. These are now being issued in line with county-wide criteria and there was some funding available (in the past Parish Councils had paid).

Alan Riley – soft landscape

All the verges/trees are maintained by KHS. They have a large 5 year contract in West Kent for mowing and tree surgery and the effectiveness of this will be monitored. There is an option, if everything is satisfactory, for a further 2 year extension.

Roxanne Jefferies – My Kent on Line

A request was made for any problems to be notified via the website. The website was operational now although this had been delayed. The services are constantly under review and improvements made in line with comments sent in. They were looking to make the login more obvious in order that can be used by the general public.

Permitting – David Latham

This will officially start on 25 January 2010. The Statutory Instrument will be on the KCC website. They were trying to maximise road closures by ensuring that any service providers who need to undertake maintenance work at the same time, for instance a saving of 9 weeks road closure had been achieved at one location in Maidstone. Service providers gain discounts by working together. Penalties are incurred for not abiding by the permit scheme.

Steve Horton – Road Safety

Fatal and seriously injury accidents in 2008 dropped to 627 which is lower than the target figures for the country as a whole. There is a new Drink/Drive campaign coming out shortly for Christmas.

Kirstie Horton – Speed Limit Review

All A & B roads should have been assessed by 2011 (circular 1/2006). This is aimed to achieve consistency of speed limit across the county. All roads are assessed according to a standard list of criteria. There are seven steps in this process:

1. Desk top review
2. Initial site review – site visits
3. Adjudicator reviews – includes site visits
4. Statutory review – police

5. Parish Council representative review – John Wilson
6. Transportation and Development review
7. **Parish Councils receive report and are invited to respond to adjudicator – P.C.s are expected to feed report to Community, collate responses and feedback to adjudicator. The adjudicator does not discuss/enter into consultation. Training will be available on line for Parish Councils for understanding the concepts and what comments they can make. Adjudicator assesses comments and may revisit the sites in response and will amend report if necessary.**

New signs and lines will be installed or improved and will all be completed by 2014.

Hildenborough is in Area 3 and the process will commence in April 2010.

To date it is recommended that 46% of speed limits be reduced and 11% increased in Area 1. This may not necessarily be the case throughout the county. The other areas probably have more rural locations.

John Wilson should be contacted to put forward Parish Council's points of view.

24 November 2009