

# HILDENBOROUGH PARISH COUNCIL

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## Minutes of the Parish Meeting held on Wednesday 15 July 2009 in the Margery Finzi Room at the Village Hall, Riding Lane.

**Present:** Mr T Barton (chairman) Mr C Lewis Mr P Lane  
Mr R Mountford Mr M Nairne Mrs A Scally  
Mr C Smith Mr G Watts

### 2009/06/01 Apologies and reason for Absence.

Mr Baker, wife ill, Mrs Shaw, ill

### 2009/06/02. Declaration of Personal or Prejudicial Interests

There were none.

### 2009/06/03. Declaration of gifts and hospitality

There were none.

### 2009/06/04. Minutes of the Meeting held on 17 June 2009

These were agreed as a true record and signed by the chairman.

### 2009/06/01. Matters arising from 17 June 2009 not covered elsewhere in the agenda

**2009/05/05 : 2009/04/09 6.4.2** Concern was again expressed over parking on land at the junction of Rings Hill and Philpots Lane. It was agreed to contact the Tonbridge & Malling Borough Council to establish which activities can be carried out without planning permission and which require planning permission.\*

### 2009/06/06. Reports from Committee Chairman

#### 6.1 Finance

##### 6.1.1 Account Balances as at 30 June 2009

National Savings Account	£22,633.43
High Interest Bond	£13,038.60
Business Money Manager	£14,813.00
Current Account Statement	£11,431.22
<b>Total</b>	<b>£61,916.25</b>

The chairman reported that the chairman of the Finance Committee had confirmed the Account Balances as correct.

##### 6.1.2 Payments made since 15 June 2009

The following payments were noted:

Date	Cheque no	Payee	Reason	Amount £
15 June	766	Gaza Timber	Ironmongery	30.11
15 June	767	Stocksigns Ltd.	Signs	125.74
25 June	768	EJP Fire Protection Ltd.	Servicing fire extinguishers	74.75
25 June	769	JP Glass Ltd	Window glass	63.96
26 June	770	P King	Salary/expenses	232.05
26 June	771	PA Gow	Salary/expenses	852.72
30 June	772	HM Revenue	NI/tax	204.10
26 June	773	KK Garden Construction	Churchyard mowing	212.75
29 June	774	Gaza Timber	Putty/ironmongery	11.33
29 June	775	KCS	Mowing contract	2,001.07
8 July	776	KCS	Stationery/cleaning mats	24.71
8 July	777	PFL	Lighting contract	100.91
8 July	778	Audit Commission	External audit	632.50

##### 6.1.3 Accounts 1<sup>st</sup> Quarter April-June 2009

The projected over spend at the end of 2009/10 was noted.

#### **6.1.4 Annual Return – external audit**

The return of the Annual Return from the Audit Commission, without recommendations, was noted.

#### **6.1.5 Replacement printer for clerk**

The Parish Council's printer had developed a fault and a reconditioned replacement had been approved by the chairman. This cost £40 (including vat).

#### **6.1.6 High Interest Investment Bond**

It was reported the chairman of the Finance Committee had investigated other investment opportunities but recommended that the current holding be renewed as there was no advantage in changing. It was agreed to reinvest the holding in September 2009 for a further three months.\*

### **6.2 Open Spaces**

#### **6.2.1 Action since previous meeting**

##### **6.2.1.1 Repairs/replacement in response to vandalism incidents in Recreation**

**Ground;**The lock on Pavilion had been damaged, a rope had been removed to safe height and replacement marker posts in car park had been installed. Further damage had been incurred making a total of six incidents since the beginning of June. The latest was three broken windows in the Pavilion and fencing dividing the two play areas. Cctv is to be installed to oversee the area.

##### **6.2.1.2 Request for holes to be infilled in Recreation Ground**

PCSO Toni Matthew had asked the youths concerned to fill this in but this has yet to happen. Mr King had put safety tape around the area but this had been removed.

##### **6.2.1.3 Old slide at West Wood.**

It was decided to obtain three quotes and proposals to improve the old slide for the September meeting of the Open Spaces Committee.\*

##### **6.2.1.4 Hildenborough CEP usage of Recreation Ground**

The school use the Recreation Ground for football and other P.E. lessons and they have a rounders and football pitch, running track and four squares marked out. KCC public liability insurance covers all pupils and adults when using the area throughout the year.

#### **6.2.2 Recommendation made to Parish Council**

##### **6.2.2.1 Youth area and cycle park**

Following examination of example plans and photographs of cycle ramps and discussion of the proposed area it was agreed that the Parish Council would be happy to provide a site for the youth shelter and cycle park next to the Millennium play area in front of the pond, using an area approximately 20m by 15m.. PCSO Toni Matthew should proceed with an application for a grant and provide a detailed scheme for the Open Spaces Committee meeting on 8 September.\* This is in place of the proposed shelter in the area by Riding Lane.

##### **6.2.2.2 Old goal area – West Wood.**

The Parish Council agreed to the area being reseeded in the Autumn by Mr King at an approximate cost of £111. \*\*

### **6.2.3 Matters for discussion**

#### **6.2.3.1 Firework event for scouts**

The scouts had provided a plan of the layout for the event. Concern was expressed about vehicles crossing the field and it was decided to ask whether the display vehicle could be sited the Glebe field side of the fireworks rather than travelling across the field. It was agreed that a deposit of £500 to be deposited should be taken.\*

### **6.3 Planning**

The following planning applications were noted:

<b>App. No</b>	<b>Address</b>	<b>Details</b>	<b>PCAction</b>
1158/FL	98 Leigh Rd	extension	no comment
2999/RD	The Old Barn Stocks Grn Rd	construction details	comment
1046/FL	Trench Farm House Coldharbour Lane	garage to workshop	for info
1242/FL	2 Selbys Cott Leigh Rd	extension	comment
807/LB	Spring Hse Leigh Rd	reroofing/internal alterations	no comment
1525/TNCA	Trench Farm Coldharbour La	tree surgery	comment
1094/FL	Acer 110b Tonbridge Rd	extension	no coment
1976/FL	1 Selbys Cott's Leigh Rd	amended plans	for info

### **6.4 War Memorial Maintenance**

The request by KCC to maintain the Memorial Grounds while an agreement is drafted was accepted.

#### **6.5 Churchyard – care of new trees**

Mr Lane reported that he was able to maintain a reasonable watering routine to maintain the new trees. He uses 3 gallons of water per tree, alternate days, in hot weather. He was happy to continue and was thanked for his commitment.

#### **2009/06/07. Reports from representatives on outside bodies**

7.1 **Parish Partnership Representative** – Mr Mountford would be attending the next meeting in September. It was reported the Agenda would include the new guidelines from the Standards Board of England and it was important to attend.\*\*\*

7.2 **Highways Coordinator** – The spreadsheets had not been distributed as there had been a delay by KHS in sending these out. They had not been received in time for distribution this month.

7.3 EVA and PACT – copies of PACT leaflets which included phone nos. of the local officers and description of Speed Watch were available.

#### **2009/06/08. Correspondence**

##### **8.1 Correspondence requiring action not covered elsewhere**

8.1.1 **T&MBC** – parking along B245 London Road/Watts Cross - Members did not know of any problems and T&MBC would be informed\*.

8.1.2 KCC – request for information on guided walks in the Parish – Four guided walks by Tonbridge & Malling were included in a leaflet. This would be sent to KCC and included in Centre Piece.\*

##### **8.2 Matters arising from other incoming and outgoing correspondence**

8.2.1 The organizers of the Fun Day would be asked to remove their posters following the successful event on Saturday 11 July.\*

8.2.2 The Blaise Farm visit had been interesting. A big problem with recycling materials from the green bin was the inclusion of plastic. It needed to be pointed out that no plastic including biodegradable plastic was suitable for inclusion and should not be deposited in these bins. All plastic should also be removed from cardboard boxes or they should be deposited in the black bins. This information would be included in Centre Piece.\*

#### **2009/06/09 Report on street lighting**

This had been completed and all lights were functioning.

#### **2009/06/10. Update on proposed Mount Pleasant car park**

Russet Homes had suggested getting a plan drawn up but currently there was uncertainty on the ownership of land in front of the British Legion Club and cabling from the electricity sub station.

#### **2009/06/11. Delegation of authority**

It was proposed the chairman be given the power to make decisions on the council's behalf during the summer break, this was formally approved by the council.

#### **2009/06/12. OAB**

12.1 An overhanging held along Noble Tree Road and Ring Hill was reported. KHS would be notified.\*

12.2 Tonbridge & Malling Borough Council's consultation on Sustainable Community Strategy 2009 had been examined by Mrs Scally. It was felt that the Parish Council needed to be aware of a more detailed report on Housing Strategy Plan yet to be released but as this consultation was of a general nature no response was thought to be appropriate.

12.3 Community Governance Review – one member and the chairman had made comment and as a result it had been recorded that the Parish Council would prefer not to increase its numbers at this time.

12.4 Development Planning –KCC. It was agreed that it is important to respond to community consultations and it was suggested that the relevant Parish Council Committee might consider who should consider what response to recommend. This current agreement had been read and responses made by two members of the Planning Committee.\*\*\*\*

12.5 A complaint had been received from a member of the public of cars speeding along Stocks Green Road. The police and KHS had been informed.

## **PART II**

2009/06/13  
salary.

***The Council went into private session to discuss the clerk's***

The meeting closed at 10.05 pm

**Speed Watch**

Prior to the meeting a presentation on Speed Watch was given by PC James Ball. Speed Watch is a scheme run by volunteers on sites approved by the police. The equipment consists of a battery run screen which records the speed of oncoming vehicles and a warning triangle. Volunteers, who need to wear reflective vests, record the registration numbers of vehicles exceeding the speed limit and the information is passed on to PC Ball who records it on a data base. His data base covers West Kent and he sends out warning letters to any vehicle recorded twice within a twelve month period.

In order to run the scheme a team of volunteers over the age of 18 is required as each session needs to be manned by three people at a time. The equipment costs £2,000 although a range is available between £1,900 and £3,000 from a variety of suppliers. It is possible to form a partnership with one or more parishes to purchase the equipment.

**Public Session**

Four members of the public were present.

PCSO Toni Matthew gave the crime figures for the month which totaled sixteen which included fraud, four thefts, five counts of criminal damage, burglary, attempted burglary and harassment. She said the Safer Number Plate scheme run at the golf course had received a disappointing response, only thirty-one vehicles were seen. It is proposed to run another session which is better publicized.

PCSO Toni Matthew said that she had been contacted over a big nuisance issue regarding the Recreation Ground car park. It is being used for anti-social behaviour – playing loud music, skidding around etc. late in the evening usually between 11pm and 2am. Police patrols do monitor the area when they are able and arrests and warnings had been made/given. One resident had monitored this over the course of a month and it had been found that only two local residents parked overnight. A group of residents were requesting a barrier, manned by the residents, to lock the car park at 10pm. It was also suggested that a possible Alcohol Control Zone be put on the area which would enable Parish Councillors and the police to move them on if they became anti-social.

It was pointed out that closing the barrier would be problematical for a number of reasons which included local evening functions when the car park was used, if the car park was closed at dusk this would be around 4.30pm in the winter.

The cctv camera is being installed on Thursday 16 July.

It was pointed out that police squads are available to target an area. PCSO Toni Matthew would investigate this.

The Open Spaces Committee would consider the installation of a barrier and implications at their September meeting.\*\*