

HILDENBOROUGH PARISH COUNCIL

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11 June 2009

Members of Hildenborough Parish Council are summoned to a meeting of the Parish Council to be held on **Wednesday 17 June 2009 at 8.00pm** in the **Margery Finzi Room**, at the Village Hall, Riding Lane.

Pam Gow

Public Session

The Council is available for the Public to express a view or ask a question on relevant matters on the following agenda. The Public are welcome to stay and observe the rest of the meeting.

AGENDA WEDNESDAY 17 JUNE 2009

1. **Apologies and reason for Absence.**
2. **Declaration of Personal or Prejudicial Interests**
3. **Declaration of gifts and hospitality**
4. **Minutes of the Meeting held on 20 May 2009 for agreement and signature if a true record.**
5. **Matters arising from 20 May 2009 not covered elsewhere in the agenda**

6. Reports from Committee Chairman

6.1 Finance

6.1.1 Account Balances as at 31 May 2009

National Savings Account	£22,633.43
High Interest Bond	£13,009.09
Business Money Manager	£16,812.32
Current Account Statement	£2,426.27
Total	£54,881.11

6.1.2 Payments made since 20 May 2009

Date	Cheque no	Payee	Reason	Amount £
20 May	756	W Mzimba	Internal Audit	255.00
20 May	757	Kent County Playing Fields Assn	Subscription	20.00
20 May	758	EDF	Electricity	44.07
26 May	759	P King	Salary/expenses	221.72
26 May	760	P A Gow	Salary/expenses	774.28
26 May	761	HM Revenue	NI/tax	204.10
2 June	762	PFL Electrical	Lighting contract	97.18
2 June	763	KCC (KCS)	Spraying safety surfaces	569.25
2 June	764	KK Garden Construction	Churchyard mowing	201.25
2 June	765	Southern Water	Water supply + drainage	46.98

6.1.3 Reinvestment of High Interest Investment Bonds

6.2 Open Spaces

6.2.1 Action since previous meeting

- 6.2.1.1 Repairs/replacement in response to three vandalism incidents in Recreation Ground; windows, downpipe, fencing, swing, safety surface (expenditure to be given at meeting)
- 6.2.1.2 Ramps in Recreation Ground removed following action by PCSO Toni Matthew

6.2.2 Matters for discussion or noting

- 6.2.2.1 Survey undertaken by West Kent College Students of Recreation Ground and future survey work
- 6.2.2.2 Provision of land for cycle course.
- 6.2.2.3 Use of Recreation Ground by football/stoolball/cricket clubs
- 6.2.2.4 Update on West Wood play area

6.3 Planning

Applications reviewed since last meeting, for noting. Details of comments made are available from the clerk.

App. No	Address	Details	PCAction
1035/LB	Nizels Knoll Nizels La	sunpipe, storage cupboard	no comment
502/FL	14 Riding Park	extension/self contained dwelling	comment
687/FL	44 Greenview Cresc	new roof/dormer/balcony	comment
1017/FL	18 Coldharbour Lane	demolition of conservatory + Extension	no comment
1046/FL	Trench Farmhouse Coldharbour La	double garage + log store	no comment
966/FL	Greencroft Nizels La	extension + chimney removal	no comment
831/FL	7 Birch Close	roof extension	no comment
1060/FL	The Oast Hse Hill View Rd	conversions to dwellings	comment
1061/LB	The Oast Hse Hill View Rd	conversions to dwellings	comment
1104/TNCA	Virgina Cott 24 Mount Pleasant	fell holly tree	comment
1079/LB	Trench Farmhouse Coldharbour Lane	double garage + log store	no comment
1097/FL	1 Selbys Cott Leigh Rd	extension/roof conversion	comment
865/FL	Durhams Farm Eggpie La	detached pool house	comment

6.4 War Memorial Maintenance

7. Reports (for noting) from representatives on outside bodies

- 7.1 Crime Prevention Panel
- 7.2 Parish Partnership Representative
- 7.3 Village Hall Representative (TB)
- 7.4 Highways Coordinator –
 - 7.4.1 Spreadsheets for May Appendix 1
 - 7.4.2 Consideration of speed control in Philpots Lane following resurfacing
- 7.5 GSK Transport Forum Representative (JS)
- 7.6 EVA and PACT (MN)

8. Correspondence

8.1 Correspondence requiring action not covered elsewhere (Appendix 2)

- 8.1.1 T&MBC Local Strategic Partnership – comments by 9 July
- 8.1.2 T&MBC – Managing Development and the Environment – changes to the proposals map – response by 10 July
- 8.1.3 Kember Loudon Williams Ltd – Housing Needs Survey
- 8.1.4 KCC – Involvement in town and country planning consultation – response by 31 July

8.2 Matters arising from other incoming and outgoing correspondence

9. Russet Homes – report on car park position

10. Housing Needs Survey in conjunction with Tonbridge & Malling Borough Council

11. Arrangements for visit to Blaize Farm

12. OAB

PART II (Confidential – members of the public excluded)

13. Review of caretaker's salary 2009/10

14. Review of clerk's salary 2008/09

APPENDIX : CORRESPONDENCE RECEIVED SINCE 18 MAY 2009

Date	Sent/Received	Contact	subject	Agenda item
18-May-09	R	Hildenborough Cricket Club	request for 20:20 cricket match on 18 June 09	
19-May-09	R	HM Revenus & Customs	VAT workshop oversubscribed, will notify of future events	
21-May-09	R	T&MBC	Local Strategic Partnership - link to download, comments by 9 July	Agenda item
22-May-09	S	PCSO Toni Matthew	decision of P.C. on youth shelter and cycle jumps	
22-May-09	R	KCC	Adoption of revised Kent Minerals and Waste Develoment Scheme - effective from 15 May	
22-May-09	S	Wonga Mzimba	acknowledgement of letter + settlement of account	
22-May-09	S	8th Tonbridge (Hildenborough) Scouts	decision regarding damaged caused by bonfire event	
23-May-09	R	T&MBC	Election posters to be displayed	
26-May-09	R	Police	information on sentencing of distraction buglary	
26-May-09	R	Warners	Client Satisfaction Questionnaire	reply required
26-May-09	S	Audit Commission	Annual Return returned	
27-May-09	R	Volunteer Centre Tonbridge	invitation to 30th birthday celebrations	members emailed
27-May-09	S	RPB Groundwork	declining quotation	
27-May-09	S	Stocksigns	order for three signs	
27-May-09	S	Kent Air Ambulance	suggestion for siting of textile bank	
27-May-09	S	Russet Homes	arrangements for possible meeting	
27-May-09	S	Hildenborough Athletic FC	congratulations on both team's success	
27-May-09	S	Zurich Municipal	enquiry regarding possible cycle track	
27-May-09	R	KCC Archives	Accession receipt and schedule	
29-May-09	S	KCC	Response to Cycling strategy	
29-May-09	R	Kent BTCV	request for funding Tree Warden/Pond Warden	to Finance Nov mtg.
29-May-09	R	T&MBC	planning permission required for youth shelter	
30-May-09	R	Bourne Amenity	newsletter	
30-May-09	R	T&MBC	Managing Development and the Environment - changes to the proposals map	response by 10 July - AGENDA
1-Jun-09	S	Hildenborough CEP School	request for information on use of Recreation Ground by school	
1-Jun-09	R	T&M Community Safety Partnership	monthly bulletin	
2-Jun-09	R	FoodForKent	fund raising for schools	
2-Jun-09	R	KHS	spreadsheets	
3-Jun-09	R	T&MBC	Standards Committee Agenda and minutes	
3-Jun-09	R	Kember Loudon Williams Ltd.	Housing Needs Survey - request for PC comments	Agenda item
4-Jun-09	R	T&MBC	Area 1 Planning Committee, Agenda, minutes and supplementary report	
4-Jun-09	R	ACRK	results of survey on Parish Plans	
4-Jun-09	S	Hildenborough Tennis Club	notification of emergency key box	
4-Jun-09	S	Hildenborough Cricket Club	notification of emergency key box	
4-Jun-09	S	Stoolball Club	notification of emergency key box	
5-Jun-09	S/R	Hildenborough Junior FC	will not require pitches on Recreation Ground for 2009/10	
5-Jun-09	R	Warners	Response to query on cycle tracks	
5-Jun-09	R	KCC	involvement in town and country planning consultation	resonse by 31 July AGENDA
6-Jun-09	R	Monster Play Systems	offer to undertake annual play inspection	
6-Jun-09	R	HSBC	reinvested High Interest Deposit Bonds notification	

OURSTANDING ITEMS FROM PREVIOUS MONTHS

Date of first contact	Date of last contact	Contact	Subject	Comment
1-Jul-07	2008	T&MBC	Conservation Area appraisal	to be undertaken 09
1-Sep-07	9-Jun-09	Network Rail	cycle storage /ticket machine	
1-Sep-07	9-Jun-09	T&MBC	Affordable Housing needs	
1-Jan-08	2009	T&MBC	Brookside/Mill Garage	
1-May-09	Jun-09	Hildenborough Sport Assn	grant application for drainage of RG	
1-Oct-07	Oct-07	KHS	zebra crossing final safety audit	after completion of Fidelity construction awaiting KCC
1-Nov-07	May-09	KCC	agreement on maintenance of war memorial	suggested agreement

1-Nov-07	May-09	Russet Homes	Mount Pleasant Car Park	awaiting response from Russet
28-May-08	5-May-09	KCC/Network Rail/land owner	relocation of two footpaths	awaiting response from Network Rail
24-Jun-08	27-Aug-08	T&MBC	exit from Flying Dutchman	awaiting wall construction - early 09
30-Jun-05	8-Jun-09	Police	SpeedWatch presentation to PC	arranged for July 09
8-Oct-08		T&MBC	Community governance review	awaiting final report