

HILDENBOROUGH PARISH COUNCIL

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Minutes of the Parish Meeting held on Wednesday 18 November 2009 in the Margery Finzi Room at the Village Hall, Riding Lane

Present: Mr T Barton (chairman) Mr P Lane Mr C Lewis
Mr R Mountford Mr M Nairne Mrs A Scally
Mr C Smith Mr G Watts arrived during 6.4.2
Mrs A Woollett

2009/09/01. Apologies and reason for Absence.

Mr M Baker, to attend another meeting, Mrs J Shaw, illness.

2009/09/02. Declaration of Personal or Prejudicial Interests

There were none.

2009/09/03. Declaration of gifts and hospitality

There were none.

2009/09/04. Minutes of the Meeting held on 21 October 2009

These were agreed as a true record and signed by the chairman.

2009/09/05. Matters arising from 21 October 2009 not covered elsewhere in the agenda

2009/07/05: 2009/06/05: 2009/05/05: 2009/04/09 6.4.2 Land at the junction with Philpots Lane and Rings Hill – no further information had been received. It was reported that fourteen cars were parked on the site on the morning of 18 November with no evidence of gardening taking place.

2009/08/13 The bus stop opposite Bank Lane was still missing as were the timetables on the new bus stops. Arriva had issued new timetables for the 402 and 403 which now finishes and starts at Sainsbury's Tunbridge Wells.

2009/08/09/14.5 The offensive graffiti was still present on the litter bin on the corner of Riding Lane/B245 in spite of being reported twice to the Tonbridge & Malling Borough Council. This would be brought to their attention again.*

2009/09/06. Reports from Committee Chairman

6.1 Finance

6.1.1 Account Balances as at 31 October 2009

National Savings Account	£22,633.43
High Interest Bond	£13,051.75
Business Money Manager	£26,990.36
Current Account Statement	£2,521.94
Total	£65,107.48

The chairman of the Finance Committee had confirmed to the Chairman the account balances were correct.

6.1.2 Payments made since 30 September 2009

The following payments were noted:

Date	Cheque no	Payee	Reason	Amount £
5 Oct	807	Gaza Timber	Timber/ironmongery	32.14
5 Oct	808	KK Garden Construction	Mowing churchyard	212.75
5 Oct	809	Tonbridge & Malling BC	Insurance lighting cols.	170.21
23 Oct	810	SLCC Enterprises	Conference	56.35
23 Oct	811	BT	Clerk's phone	95.37
26 Oct	812	P King	Salary/expenses	346.09
26 Oct	813	PA Gow	Salary/expenses	825.83
31 Oct	814	HM Revenue & Customs	Tax/NI	225.75

9 Oct	815	Royal British Legion	Poppy wreath	19.00
2 Nov	814	EDF	Electricity	39.56
2 Nov	815	PLF	Lighting contract	100.91
2 Nov	816	SE Water	Water supply	13.97
2 Nov	817	Hostway Ltd	Website provider	102.93

6.1.3 Draft budget 2010/11

The proposed draft budget package was agreed. This aimed to keep the precept for 2010/11 at the same level as 2009/10 and included proposals to fund from reserves any special projects as required.

6.1.4 Recommendations to Parish Council

6.1.4.1 The revised Financial Regulations were adopted.

6.1.4.2 It was agreed to make donations to the following:*

Hospice in the Weald – Bereavement Support	£100
Citizens Advice Bureau	£100
Hildenborough Conservation Group towards Insurance cover	£100

6.1.4.3 It was agreed to fund the fourth week of the Summer Playscheme organized by Tonbridge & Malling B.C £1,679.31

6.1.4.4 It was agreed not to give financial support to*:

- Kent BTCV – Pond Warden Scheme
- Kent BTCV – Tree Warden Scheme
- Victim Support – agreed all

6.1.4.5 It was agreed that club rents for 2010/11 should remain at the same level as 2009/10

6.1.5 Renewal of High Interest Investment Bonds

It was agreed to reinvest the High Interest Investment Bonds for a further three months at an interest rate of 0.4%*

6.2 Open Spaces

6.2.1 Recommendations to Parish Council

6.2.1.1 The Parish Council's agreement, in principle, for a different youth facility on the previously agreed area was confirmed. The equipment, to be determined at a later date following analysis of data to be gathered by PCSO Toni Matthew. Once a grant to fund it had been gained the Parish council would undertake management and pay for and manage its future maintenance.

6.2.1.2 It was agreed to accept the quotation for refurbishing the old slide in West Wood for £1,520 (excl. vat.)*

6.2.1.3 It was agreed the Parish Council would take part in the Breathing Spaces Tree O'Clock project by planting up to three trees, provided by a member. These would be planted in the land between the service road and B245, ideally near the bus shelter.

6.2.2 Matters for discussion

6.2.2.1 Scouts Firework Event and comments in Keys – the editor had agreed to correct the comment made in the November edition of Keys that it was the Parish Council who had refused the scouts permission to provide a bonfire at the recent firework event because the scouts had not requested permission to do so.

6.2.2.2 The standard recreation ground letting contract would be revised in line with recommendations from our solicitors once confirmation of the level of public liability required was confirmed by our insurers.*

6.2.2.3 Following discussion it was agreed to accept the quotation of £1,980 for patching the service road between the Leigh Road end gate and the notice board.

6.3 Churchyard

6.3.1 It was agreed to accept the quotation for cutting the yew hedge £85 (excl. vat).

6.4 Planning

6.4.1 Applications received

The following planning applications were noted:

App. No	Address	Details	PCAction
1668/FL	Lucy's Farm Cot Lower St	land for recreation purposes	no comment
2538/FL	74 Riding Park	conservatory	comment
2314/FL	40 Bramble Close	conservatory	comment
2535/FL	Little Philpots Philpots La	conservatory	no comment

2545/FL	The Old Barn Stocks Grn Rd	convert pool/fitness rm to fenced private gardens	comment
2546/FL	The Old Barn Stocks Grn Rd	convert tea room to dwelling	comment
2547/FL	The Old Barn Stocks Grn Rd	erect cart lodge	no comment
In addition the following were verbally reported from the Planning Committee meeting held on 16 November:			
2537/FL	Rear of Brookside Garage London Rd	extension/prep bays	comment
2620/FL	18 Fairfield Way	extension, replacement Garage, reposition fence	no comment
2373/LDE	Raphael Centre Coldharbour La	existing office/art rm	comment
2610/FL	81 Tonbridge Road	variation of condition 8	no comment
2655/FL	York Cott 10 Stocks Gn Rd	extension	no comment
2693/FL	White Holt London Rd	extension/replacement Garage	no comment

6.4.2 Comments on the proposals for the prohibition of waiting were agreed as follows:

Lower Street: we do not think of any of the stated reasons apply to this area and it should be kept free of parking restrictions

Greenview Crescent: no objection

Brookmead/Meadway: no objection

Stocks Green Road/Leigh Road: no objection to 'no waiting at any time' restrictions on the corners but we would not support the limited waiting restrictions in Leigh Road.

Foxbush: The area in front of the Church Hall is customarily used for dropping off disabled and the elderly for functions in the Church Hall and Church. We would be happy for restrictions on the corner and opposite the Church Hall.

Riding Lane/Mount Pleasant area:

Riding Lane/Church Road: no objections provided the authority is confident the restriction within the parking bay outside the Village Hall is on their land.

Half Moon Lane/Mount Pleasant: no objection to that outside No. 22 but the Village Green side should not be restricted.

Mount Pleasant Court/Mount Pleasant: no objection

Knowsley Way/Mount Pleasant: this should not be restricted

Mount Pleasant/Riding Lane: no objection

2009/09/07. Reports from representatives on outside bodies

7.1 The Parish Partnership meeting was cancelled due to flooding. The next meeting would be attended by Mr R Mountford in February 2010.

7.2 Highways Coordinator – there are no outstanding items reported to KHS

2009/09/08. Correspondence

8.1 Correspondence requiring action not covered elsewhere

8.1.1 KHS -Annual Tracking Survey - this would be undertaken by the clerk.*

8.1.2 Kent Fire & Rescue Service – Mrs Woollett would complete this and report to the Parish Council meeting in December.***

8.1.3 Tonbridge & Malling Borough Council Street Monitor Scheme would be contacted regarding litter in the village.*

8.1.4 It would be suggested to Kent Police they should contact the businesses on our website to publicise their 'Have your say on business crime' conference.*

8.2 Matters arising from other incoming and outgoing correspondence

There were none.

2009/09/09. Report on street lighting

One lighting column was found to be faulty and would be reported. All faulty items reported last month had been repaired..

2009/09/10 Publicity

10.1 It was agreed that: the Council should seek to develop its public profile by individual Councillors actively seeking electors' views face to face, provided any members so doing made it clear that they did not represent the Council and cannot make commitments on behalf of the Council.

Members would report back in writing to the Council via the Clerk concerning all points raised with them. The Clerk would action any related to the Parish Council and forward the remainder as appropriate. The report and action taken would be made available to the next Council meeting.

10.2 A letter would be sent to the manager of the Farmer's Market seeking permission for a member of the Parish Council to be available to take comments, observations or answer questions on the second Tuesday of every month. If this was agreed attendance would start in January. It was agreed that Mr Lewis or Mrs Scally would attend.

10.3 It was suggested that many members of the community did not understand what the responsibilities of each tier of local government were but no action was agreed to rectify this.

10.3 It was agreed to update the information on the Parish Council notice boards to include images of all members. The clerk would arrange for photographs to be taken of all members 15mins prior to the December meeting.*

2009/09/11. Up date on proposed Mount Pleasant Car Park

It was reported that information received today was that two plans had been drawn up, one reflected the Parish Council's preferences and the other reflected Russet Homes' preferences. Russet Homes planned to discuss these with their tenants but not apparently private house owners and the outcome would be reported back to the Parish Council. It was agreed that in view of the new proposed restriction on parking which would lead to even greater pressure on parking the Chief Executive of Russet Homes would be contacted over this matter.**

12. Annual Parish Meeting

12.1 Mr Chris Rowley had accepted the Parish Council's invitation to speak at the meeting and would, provided the Parish Council could provide the resources show a dvd.

12.2 Fidelity had requested notification of the questions to be asked in order to provide the appropriate person to respond. It was felt it would be difficult to do this as the questions would come from the floor. Fidelity would be informed.*

12.3 It was suggested that mention of the Speedwatch scheme should be included during the evening to see if any volunteers would come forward.**.

2009/09/13 AOB

13.1 The gate in the railings at the junction of Leigh Road/B245 does not close. This would be reported to KHS.*

13.2 The picnic tables in West Wood would be teak oiled during the winter.

13.3 The Pavilion gutters would be cleared

13.4 Two capping stones required lime re-mortaring on the church yard wall by the notice board. The clerk would obtain a quotation for this work.*

13.5 Mrs Woollett had completed the police survey online and would try to provide a copy for the Parish Council records.***

The meeting closed at 9.45pm.

Public Session

There were three members of the public present, none of whom wished to speak.