

# HILDENBOROUGH PARISH COUNCIL

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## Minutes of the Parish Meeting held on Wednesday 16 September 2009 in the Margery Finzi Room at the Village Hall, Riding Lane

**Present:**            **Mr T Barton (chairman)**            **Mr M Baker**            **Mr C Lewis**  
                         **Mr R Mountford**                    **Mr M Nairne**            **Mrs J Shaw**  
                         **Mr G Watts**                            **Mrs A Woollett**

### **2009/07/01. Apologies and reason for Absence.**

Mr C Smith, prior engagement with KCC; Mr Lane working away; Mrs Scally

### **2009/07/02. Declaration of Personal or Prejudicial Interests**

There were none.

### **2009/07/03. Declaration of gifts and hospitality**

There were none.

### **2009/07/04. Minutes of the Meeting held on 15 July 2009**

Mrs Woollett was included in those present and then these were agreed as a true record and signed by the chairman.

**2009/07/05. Matters arising from 15 July 2009 not covered elsewhere in the agenda**  
**2009/06/05: 2009/05/05: 2009/04/09 6.4.2** Land at the junction of Philpots Lane and Ringshill - Tonbridge & Malling Borough Council had issued a Planning Contravention Notice on the owner requesting further information with regard to the use of the allotments and the parking of vehicles. The question of the footpath had been investigated and found to be in situ since 2003.

### **2009/07/06 Chairman's Actions during Recess**

The chairman had:

- 6.1 Authorized the purchasing of materials and use of contractors for repairs to the Pavilion following incidents of vandalism.
- 6.2 Authorised the book order for 8<sup>th</sup> edition of 'Local Council Administration'
- 6.3 Arranged for the wreath for Remembrance Sunday to be ordered
- 6.4 Made the statement available for the Courier and displayed on the website regarding the Housing Survey
- 6.5 Decided the comments to be made on a planning application (TM/09/1618/FL) received with too short response time to be discussed at the Planning Committee meeting. A letter would be sent to the Borough Council raising the issue of inadequate consultation period of less than two weeks.\*

### **2009/07/07. Reports from Committee Chairman**

#### **7.1 Finance**

##### **7.1.1 Account Balances as at 31 July 2009**

|                           |                   |
|---------------------------|-------------------|
| National Savings Account  | £22,633.43        |
| High Interest Bond        | £13,038.60        |
| Business Money Manager    | £14,813.65        |
| Current Account Statement | £6,860.37         |
| <b>Total</b>              | <b>£57,346.05</b> |

##### **Account Balances as at 31 August 2009**

|                           |                   |
|---------------------------|-------------------|
| National Savings Account  | £22,633.43        |
| High Interest Bond        | £13,038.60        |
| Business Money Manager    | £14,814.43        |
| Current Account Statement | £4,695.77         |
| <b>Total</b>              | <b>£55,182.23</b> |

The chairman of the Finance Committee confirmed the Account Balances as correct.

### 7.1.2 Payments made since 8 July 2009

The following payments were noted:

| Date    | Cheque no | Payee                      | Reason                      | Amount £ |
|---------|-----------|----------------------------|-----------------------------|----------|
| 26 July | 779       | P King                     | Salary/expenses             | 234.75   |
| 29 July | 780       | PA Gow                     | Salary/expenses             | 886.16   |
| 31 July | 781       | HM Revenue & Customs       | NI/Tax                      | 215.99   |
| 30 July | 782       | EDF                        | Electricity                 | 35.62    |
| 30 July | 783       | BT                         | Telephone                   | 114.48   |
| 30 July | 784       | Gaza Timber                | Wood/tarmac                 | 47.50    |
| 10 Aug  | 785       | PFL Electrical Ltd.        | Street lighting contract    | 100.91   |
| 10 Aug  | 786       | Soc LCC                    | Publication                 | 55.60    |
| 10 Aug  | 787       | KCS                        | Paint, tape, bleach         | 40.00    |
| 10 Aug  | 788       | Park Leisure               | Swing seat /wetpour repairs | 591.10   |
| 24 Aug  | 789       | MA Cox                     | Replacement bulkhead light  | 77.24    |
| 24 Aug  | 790       | Gaza Timber                | Putty/brush                 | 7.57     |
| 26 Aug  | 791       | P King                     | Salary/expenses             | 230.05   |
| 26 Aug  | 792       | PA Gow                     | Salary/expenses             | 843.71   |
| 31 Aug  | 793       | HM Revenue & Customs       | Tax/N.I.                    | 205.00   |
| 24 Aug  | 794       | JP Glass                   | Replacement window glass    | 256.22   |
| 24 Aug  | 795       | Hildenborough Village Hall | Room hire                   | 129.25   |
| 7 Sept  | 796       | PFL Electrical             | Lighting contract           | 100.91   |
| 7 Sept  | 797       | Stocksigns Ltd             | Warning sign                | 13.61    |

### 7.1.3 Annual Allocation

It was noted that the allocation for 2010/11 would rise by 0.5% and would result in an increase of approximately £75. The basis of the calculations had been checked.

### 7.1.4 High Interest Deposit Bonds

These had been reinvested for a further three months at a rate of 0.4%

## 7.2 Open Spaces

### 7.2.1 Action since previous meeting

- 7.2.1.1 Repairs in response to vandalism incidents in Recreation Ground had been undertaken to fencing, and broken windows. The bulkhead light had been replaced at a cost of £77.24.
- 7.2.1.2 Materials for repairs to the War Memorial had been purchased and plants for the border have been agreed.
- 7.2.1.3 The hire of equipment for hedge cutting around the new burial ground has been agreed.
- 7.2.1.4 West Kent College students will undertake a survey at West Wood. It is proposed to cover the open area and some of the woodland. It was felt that a survey of the woodland area would be particularly useful.
- 7.2.1.5 Permission had been given for the football club to use Recreation Ground on three occasions during the summer
- 7.2.1.6 Weatherboarding replacement of rotting timber on Pavilion had been completed.
- 7.2.1.7 Materials for repairs to path between car park and play area in the Recreation Ground had been purchased.
- 7.2.1.8 The police would be contacted to find what had happened to evening patrols of the car park and video camera results before any conclusion could be reached on the proposed barrier.\*

### 7.2.2 Recommendations to Parish Council

#### 7.2.2.1 Proposed cycle park

It was agreed the Council had, as yet, only agreed to the placement to a cycle park on the recreation ground, no agreement had been reached on the future ownership and management of the facility. The Youth Group should, therefore, take the decision on whether the proposed cycle park should be of concrete or wooden type construction as they were funding its purchase.

### 7.2.3 Matters for discussion

#### 7.2.3.1 Old Slide in West Wood

A verbal safety report was given which could result in less work being necessary. Once the written report had been received it was agreed the Open Spaces Committee would meet to discuss what should be done.\*

#### 7.2.3.2 Drainage project by Sports Association

A further quotation was awaited by the Sport Association. That received being in excess of the likely grant if a Lytag filling was used. This was for Parish Council information only.

#### 7.2.3.3 Scouts Firework display

It was agreed to waive the deposit for use of the Recreation Ground for the scouts for this year only but they should be asked to precisely follow instructions for the route of any vehicles on the ground. It was felt that after the problems experience last year that great care would be taken to respect the ground for everyone's use.

They had also requested amendments to our standard agreement, this the Parish Council would not agree to.\*

7.2.3.4 A request for use of the Recreation Ground by Alan Standen for a football match on 3 October was agreed.\*

7.2.3.5 The football club had requested the use of one pitch on four or five occasions during this season. It was agreed that this would be in order for a charge of £25 but the dates need to be agreed.

### 7.3 Planning

#### 7.3.1 Applications received

The following planning applications were noted:

| App. No   | Address                                       | Details  | PCAction   |
|-----------|---|--|------------|
| 1678/FL   | 1 Hilden Park Rd                              | replacement extension                              | comment    |
| 1404/TPOC | Redwood Riding La                             | tree removal/surgery                               | comment    |
| 1668/FL   | Lucy's Farm Cott Lower St                     | external grounds<br>modifications                  | comment    |
| 1633/FL   | 35 Bramble Close                              | replacement conservatory                           | comment    |
| 1563/FL   | Land adjacent to 1 Selby's<br>Cott Leigh Road | land change of use                                 | comment    |
| 1568/RD   | Hilden Golf Centre Rings Hill                 | landscaping and boundary<br>treatment              | comment    |
| 1583/FL   | Land west of Recreation<br>Ground Riding Lane | construction of barn                               | comment    |
| 1618/FL   | 23 Wealden Close                              | extension  | comment    |
| 1774/FL   | Mansers Nizels La                             | extension  | no comment |
| 1848/LB   | Mansers Nizels La                             | extension  | no comment |
| 1795/LB   | Lucy's Farm Cott Lower St                     | works to cart shed                                 | comment    |
| 1867/RD   | Oakhill Hse 130 Tonbridge Rd                  | reinstatement of haul road                         | comment    |
| 1679/FL   | 6 Derby Close                                 | detached 3 bed bungalow                            | comment    |
| 1897/FL   | 95 Tonbridge Rd                               | double garage + extension                          | no comment |
| 1920/FL   | Willow Tree Stables Vines La                  | construction of turn out area                      | comment    |
| 1889/FL   | 5 Copse Rd                                    | conversion of garage to<br>habitable accommodation | comment    |
| 1917/TPOC | 83 Tonbridge Road                             | fell oak   | comment    |
| 1853/RD   | Oakhill Hse 130 Tonbridge Rd                  | details of lighting                                | comment    |
| 1924/LB   | Vines Vines Lane                              | part demolition and rebuild                        | comment    |
| 1923/FL   | Vines Vines Lane                              | part demolition and rebuild                        | comment    |
| 1993/FL   | Foss Bank School Mountains<br>Noble Tree Rd   | erection of marquee                                | comment    |
| 2181/TNCA | Stable Cott Coldharbour La                    | fell 4 trees/2 bushes                              | comment    |
| 2081/TRD  | 12 Mount Pleasant Court                       | remove hornbeam                                    | comment    |
| 1981/RD   | 60 Hilden Park Rd                             | external finish to building                        | comment    |

#### 2009/07/08. Reports from representatives on outside bodies

8.1 Crime Prevention Panel – Appendix 1 gave the minutes of the last meeting.

8.2 Parish Partnership Representative – a member had attended and a report would be given at the next meeting.

8.3 Highways Coordinator – the latest report was that for July with two outstanding items of replacement signs.

8.4 EVA and PACT – surgeries continue in the Village Hall and at the Farmer's Market on Tuesdays.

**2009/07/09. Correspondence**

**9.1 Correspondence requiring action not covered elsewhere**

9.1.1 BT – Invitation to adopt a telephone box (junction Leigh Rd/Brookmead) – The statistics showed this box was used far more than any others out for adoption. A letter would be sent to BT objecting to the removal of service.\*

9.1.2 Local Works – request for PC to support the Sustainable Communities Act Amendment Bill by writing to MP – Mrs Woollett would look at this and report to the next meeting.\*\*

9.1.3 KCC – Sustainability Appraisal Scoping Report – comments invited – Mr Moutford would look at this and give suggestions to the Parish Council.\*\*\*

9.1.4 Mark Rhodes request for a member to accompany him on planning application site visits if the need arises. As the number of occasions an applicant invited a Borough Councillor to view an application site were likely to be few, it was suggested that it was difficult for the Council to nominate a companion and his ward partner would be a more appropriate person.\*

9.1.5 Adam Pink – a letter would be sent in response.

9.1.6 Mrs Shaw was nominated as our representative on the Oakhill House .Transport Forum.

9.1.7 It was agreed not to take up an invitation to be a 'Greeter for Kent'

**9.2 Matters arising from other incoming and outgoing correspondence**

There was none.

**2009/07/10. Report on street lighting**

This was not available.

**2009/07/11 Update on proposed Mount Pleasant car park**

A response had been received from Russet Homes saying they were definitely not discounting a car park but their surveyors currently had other pressing issues and Russet Homes had budgetary constraints. The Parish Council would seek guidance on the timescale in time for their budget preparation for 2010/11 in the Autumn.\*

**2009/07/12. Layout of cycle pathway Tonbridge-Hildenborough**

Concerns raised would be passed to KCC.\*

**2009/07/13 Should the Parish Council investigate a Speed Watch Scheme for Hildenborough?**

It was felt that we would not get the necessary number of volunteers to run the scheme, therefore no action would taken at this time.

**2009/07/14. Reduction of speed limit in Brookmead to 20mph**

One correspondent had complained about speeding cars along Brookmead and was pressing for a limit of 20mph. It was agreed this was a problem particularly where visibility was limited due to parked cars and constant road works but it was questioned whether a 20mph limit was practically achievable and would be monitored. KCC had already received a request from the Parish Council to reduce the speed limit to 30mph along the B245 from Morely's roundabout and other adjoining roads but no response had been received to date.\*

**2009/07/15 OAB**

The wording on the DCA Housing Survey distributed around the Parish implied the Parish Council had some role in the Survey when it has not. The Borough Council had tried to get some of the questions reworded but this had been rejected. It was felt that the sponsoring developers would use any indicators of housing need in their bid for planning approval for housing development.

The meeting closed at 9.30pm

**Public Session**

There were four members of the public present.

One resident queried the Local Housing Survey being undertaken by a private company. The chairman reported that this survey was being undertaken without consultation with the Parish Council or the Borough Council. The chairman had put information to this effect on the website and had requested the Courier to put out the statement.

It was entirely up to householders whether they completed the survey.

In 2007 the Parish Council had agreed to fund, jointly with the Borough Council, a survey to be undertaken with ACRK later this year but this would have been an entirely independent survey of housing need.

The Parish Council was asked if they were aware of a proposed large housing development on Oakbourne near Nizels Lane. The chairman responded that no planning application had been received by the Parish Council.

The Hildenborough Scout's secretary said they were aware that the football team had applied to use the football pitch for three sessions and requested the scouts be informed if this would clash with their firework event in November. They were told the Parish Council was unlikely to let the Recreation Ground for two events at the same time.